St. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Secunderabad - 500100
NBA & NAAC A+ Accredited

WOMEN EMPOWERMENT COMMITTEE

PERSPECTIVE PLAN

A.Y:2019-20

S. No.	Date of the event	Department/ Committee	Plan (Name of the Event)	SOP (Standard Operating Procedure)	Budget for the event	Details
1		Women Empowerment Committee	Committee Meeting	➢ To focus on more student related Programs ➢ To conduct activities for Women to redefine Gender Equality	-	-
2	20/08/2019	Women Empowerment Committee	**Group Discussion on Women Empowerment**	➢ Committee circular & MOM ➢ Request letter to principal ➢ Office circular ➢ Post event report & photos	-	-
3	05/09/2019	Women Empowerment Committee	**Workshop on Skill Development towards Women Empowerment**	➢ Committee circular & MOM ➢ Request letter to principal ➢ Budget proposal ➢ Principal invitation to guest ➢ Office circular ➢ Budget Expenditure Report ➢ Post event report & photos	Rs.10,000	-

4	23/10/2019	Women Empowerment Committee	**Workshop on Digital India for Women**	➢ Committee circular & MOM ➢ Request letter to principal ➢ Budget proposal ➢ Principal invitation to guest ➢ Office circular ➢ Budget Expenditure Report Post event report & photos	Rs.1500	-
5	06/01/2020	Women Empowerment Committee	**Sports Events**	➢ Committee circular & MOM ➢ Request letter to principal ➢ Office circular ➢ Post event report & photos	Rs.5000	-
6	09/03/2020	Women Empowerment Committee	**Seminar on Gender Equality**	➢ Committee circular & MOM ➢ Request letter to principal ➢ Budget proposal ➢ Principal invitation to guest ➢ Office circular ➢ Budget Expenditure Report Post event report & photos	Rs.6000	-

Ms.T.Leena Vinolia (Convener)
Women Empowerment Committee

Copy to:

1. Principal for kind information
2. The Management for kind information
3. All HODs, IQAC

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A.Y:2019-2020

Date: 10.07.2019

WOMEN EMPOWERMENT COMMITTEE

CIRCULAR

This is to inform the following members of the Women Empowerment committee to gather at Smart Room, MV Block, for a meeting at 11.00 a.m on 10th July 2019 to discuss about Committee members for the new academic year 2019-2020.

S. No.	Name of the Faculty	Designation	Dept.
1	Ms.T.Leena Vinolia	Convener	S&H
2	Ms.S.Girija	Legal Advisor & Counselor	TPO
3	Mrs.Hanuja	Member	ECE
4	Mrs.K.Sirisha	Member	CSE
5	Ms.CN.Sangeetha	Member	EEE
6	Mr. M. Ashok	Member	IT
7	Ms.K.Sunitha	Member	MECH
8	Mrs. Jasmine	Member	CIVIL
9	Ms.M.Sravani	Member	S&H
10	Dr. K. Balaji	Member	MBA
11	Mr. B. Prashanth	Member	S & H
12	Mr.Manikanta	Member	ECE
13	Ms.B.Sangeetha (Non-Teaching)	Member	MECH
14	Ms.D.Sujatha (Non-Teaching)	Member	S&H

Ms.T.Leena Vinolia (Convener)
Women Empowerment Committee

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A.Y:2019-2020

WOMEN EMPOWERMENT COMMITTEE
Minutes of Meeting

Date: 10.07.2019

The Women Empowerment Committee have gathered for a meeting and discussed the following points:

- Plan to Nominate students members in the Committee.
- Plan to include NGO members & Legal members.
- List included as follows.

S.NO	NAME OF THE STUDENT	DESIGNATION	DEPT.
1	Susheel(17K81A03D0)	Student Member	III MECH-C
2	S.Shiva umar Reddy (17K81A0449)	Student Member	III ECE-A
3	T.Supriya(17K81A0453)	Student Member	III ECE-A
4	L.BinduNagaLakshmi(18K81A0131)	Student Member	II CIVIL-A

S.NO	GUEST MEMBERS	DESIGNATION	DEPT
1	Ms.Lalitha Aluri	Community Welfare Member	Telangana Chapter
2	Ms.K.Nithya	NGO Member	COWE
3	Mr.Mahesh	Cirle Inspector	9490617229
4	Help Line	Police Station,Petbasheerabad	8096700035

S.NO	EMERGENCY HELPLINE	CONTACT DETAILS
1	Rapid Action Team(RAT)	8096567788 9705833339
2	Apathbandhu	8008333876 7997267788

Members Present:

S. No.	Name of the Faculty	Designation	Dept.	Sign
1	Ms.T.Leena Vinolia	Convener	S&H	
2	Ms.S.Girija	Legal Advi & Counselor	TPO	
3	Mrs.Hanuja	Member	ECE	
4	Mrs. K.Sirisha	Member	CSE	
5	Ms.CN.Sangeetha	Member	EEE	
6	Mr. M. Ashok	Member	IT	
7	Ms.K.Sunitha	Member	MECH	
8	Mrs. Jasmine	Member	CIVIL	
9	Ms.M.Sravani	Member	S&H	
10	Dr. K. Balaji	Member	MBA	
11	Mr. B. Prashanth	Member	S & H	
12	Mr.Manikanta	Member	ECE	S.P. Mani
13	Ms.B.Sangeetha (Non-Teaching)	Member	MECH	
14	Ms.D.Sujatha (Non-Teaching)	Member	S&H	

Ms.T.Leena Vinolia (Convener)
Women Empowerment Committee

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