REPORT ON WORKSHOP FOR TERRACOTTA JEWELLERY



Dhulapally, Secunderabad.

A.Y:2017-2018

EVENT NAME: WORKSHOP FOR TERRACOTTA JEWELLERY

Date of Event : 04.01.2019



PRINCIPAL SPEECH AT WORKSHOP



15-12-2018

To The Principal, St.Martin's Engineering College, Dulapally Road, Hyderabad.

Dear Sir,

Greetings from AR Creations....

Firstly we would like to thank this esteemed institute in encouraging us in hosting various workshops at your campus. As a part of "Women Empowerment and skill development towards the Entrepreneur development" of an individual AR Creations took a step to train the girls in the below mentioned topic for a one day workshop with latest models in jewellery making and best out of waste for a one day workshop for your girl students.

- 1) Making different types of jewellery using air dry clay (i.e., Terracotta Jewellery) which is highly eco-friendly.
- 2) Making Bangles and earrings from Best out of waste.
- 3) Paper quilling jewellery.
- 4) Silk tread jewellery with latest trending designs.

It's a one day workshop with practical training and sample preparations.

The team size for training is not more than 25 to 20 members.

The Participants will get a complete training on above.

The total cost of training program for one day is 10,000Rs for complete session.

All the participants will get a participation certificate and we space to exhibit their prepared ornaments for sales in "AR Creations" Facebook page.

We give a covering letter for the college that they hosted a workshop on "Women Empowerment and skill development towards the Entrepreneur development".

We request you to give us an opportunity to host this event on 4th "Friday" January 2019 at your esteemed organization from 9.30AM to 4.00PM.

With Regards

Founder



DHULAPALLY,SECUNDERABAD-500100

Date:18.12.2018

To

The Principal
St.Martin's Engineering College
Dhulapally, Secunderabad-500100.

Respected Sir,

Permand 18/12/12

Sub: Requisition to conduct workshop on skill development towards women entrepreneurship -reg.

This is to bring to your kind information that Mrs.P.Revathi, Founder of AR Creations, and Women Entrepreneur, would like to conduct workshop on women empowerment & skill development towards women entrepreneurship.

It would be kind enough if you grant permission to conduct one day workshop for our girl students.

Thanking You,

Yours Faithfully,

(T.Leena Vinolia)

Convener, WE Cell



Dhulapally, Secunderabad.

Date: 18.12.2018

BUDGET PROPOSAL

To

The Principal

St. Martin's Engineering College

Dhulapally,

Secunderabad.

Aproved 18/12/10

Sir,

Sub: Budget Proposal for The Terracotta workshop on 4th JAN 2019.

The budget proposal for the above mentioned workshop is estimated as follows.

S. No	Description	Amount In Rs.
1	Program Cost	10,000
2	Snacks & Lunch	150
	Total	10,150 /-

Kindly do the needful.

T.Leena Vinolia

(Convener of Women Empowerment Cell)



Dhulapally, Secunderabad.

Date: 20.12.2018

From

The Principal St. Martin's Engineering College, Dhulaplly, Secunderabad.

To

Mrs.P.Revathi, A R Creations, Director.

Respected Madam,

Sub: Invite to be a guest of honor

St. Martin's college has planned to conduct a workshop on "Terracotta Jewellery Workshop" on 4th JAN 2019, for our girl students. I request you to solicit your presence and train our girl students towards entrepreneurship.

Thanking You.

Yours faithfully

PRINCIPAL

PRINCIPAL

St. MARTIN'S ENGINEERING COLLEGE

Dhulapally (V), Dundigal-Gandimaisamma (M) Medchal-Malkajgiri (D), Secunderabad-500100



Dhulapally, Secunderabad.

Ref:SMEC/WE&POSH/2018-2019/01

Date: 21.12.2018

CIRCULAR

This is to inform all girl students that there will be a workshop on "Terracotta Jewellery Workshop" on 4th JAN 2019. All girl students are informed to participate in the workshop and make it a grand success.

21/12/18

PRINCIPAL

PRINCIPAL St. MARTIN'S ENGINEERING COLLEGE Dhulapally (V), Dundigal-Gandimaisamma (M) Medchal-Malkajgiri (D), Secunderabad-500100

Cc to: 1) The Chairman - For kind information

- 2) The Executive Director For kind information
- 3) All HODs



Dhulapally, Secunderabad.

Date: 05.01.2019

EXPENDITURE REPORT

To

The Principal

St. Martin's Engineering College,

Dhulapally,

Secunderabad.

Sir,

Sub: Expenditure Report for Terracotta Jewellery workshop on 4th JAN 2019

It was a successful conduction of the workshop with nice collaboration of all team members. Thanking you for allowing us to do this wonderful event which is highly significant for 'Women Empowerment'.

The 'expenditure report' is submitted as under:

S. No	Description	Amount In Rs.
1	Program Cost	10,000
2	Snacks & Lunch	150
	Total	10,150 /-

MADJOVE

Organizing Faculty

T.Leena Vinolia

(Convener of Women Empowerment Cell)

PRINCIPAL

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE

Dhulapally (V), Dundigal-Gandimaisamma (M) Medchal-Malkajgiri (D), Secunderabad-500100



Dhulapally, Secunderabad.

POST EVENT REPORT

Date: 05.01.2019

1. Name of the event: Terracotta Jewellery

2. Event Date: 04.01.2019

3. Report submitted date: 05.01.2019

4. Brief description about the event:

As a part of Women Empowerment, Skill Development towards Women Empowerment, one day workshop was conducted on 04-01-2019 to train the girl Students for making different types of jewellery. The Event was inaugurated at 10 am by our respected Principal. There were 32 participants who were involved in the workshop enthusiastically. Students were taught to make terracotta Jewellery and they had hands-on experience in making silk thread jewellery. All the handmade jewellery was exhibited at the end of the session. Certificates of appreciation was distributed by our honourable Chairman Marri Laxman Reddy garu and Executive Director Chandrashekar Yadav garu and our respected Principal Santosh Kumar Patra as well.

Encl: 5 Photographs

Report prepared by: T.Leena Vinolia

Any remark / suggestion: The event was thoroughly inspirational to all the girl students.

Organizing Faculty

T.Leena Vinolia

(Convener of Women Empowerment Cell)

PRINCIPAL

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500100



Dhulapally, Secunderabad.

Number of faculty participated on Workshop on Skill Development towards Women Empowerment

Name of the activity	y Date	Number of girls participated	Number of girls participated (Branchwise)	
Name of the activity			Branch	Number of girls participated
		32	ECE	11
Workshop on "Terracotta Jewellery	04-01-2019		CSE	6
Workshop"	04-01-2019		CIVIL	9
			IT	6

Organizing Faculty

T.Leena Vinolia

(Convener of Women Empowerment Cell)

PRINCIPAL

PRINCIPAL

St. MARTIN'S ENGINEERING COLLEGE

Dhulapally (V), Dundigal-Gandimaisamma (M) Medchal-Malkajgiri (D), Secunderabad-500100



Dhulapally, Secunderabad

A.Y:2017-2018

WORKSHOP FOR TERRACOTTA JEWELLERY



PRINCIPAL INTERACTION WITH STUDENTS



MAKING OF JEWELLERY BY STUDENTS



Dhulapally, Secunderabad.

A.Y:2017-2018

WORKSHOP FOR TERRACOTTA JEWELLERY

CHAIRMAN & DIRECTOR VISIT AT WORKSHOP





PRINCIPAL ADDRESSING THE GATHERING AT WORKSHOP

REPORT ON BETI BACHAO BETI PADHAO SEMINAR



Dhulapally, Secunderabad

Date: 03.01.2019

To

The Principal St.Martin's Engineering College Dhulapally Secunderabad.

Respected Sir,

1 000000 Jun 3/1/14

Sub: Permission to conduct a seminar on "Beti Bachao Beti Padhao" on 25.01.2019 at IT seminar hall- Regarding

This is to bring to your kind information that Women Empowerment Cell has requested Mrs.S.Girija (Legal Advisor and Counselor) to deliver a speech on "Beti Bachao Beti Padhao" to our women staff & Students on 25.01.2019. So we request you to give the required permission to conduct the event smoothly.

Thanking you,

Yours sincerely

T.Leena Vinolia

(Convener of Women Empowerment Cell)



Dhulapally, Secunderabad.

Date: 22.01.2019

Ref: SMEC/WE&POSH/2018-2019/02

CIRCULAR

This is to inform all women staff & Students that there will be a speech on "Beti Bachao Beti Padhao" on 25.01.2019. All women faculty & Students are informed to participate in the speech and make it a grand success.

Cc to: 1) The Chairman – For kind information

2) The Executive Director - For kind information

3) All HODs

PRINCIPAL PRINCIPAL St. MARTIN'S ENGINEERING COLLEGE Dhulapally (V), Dundigal-Gandimaisamma (M) Medchal-Malkajgiri (D), Secunderabad-500100



Dhulapally, Secunderabad.

NUMBER OF FACULTY PARTICIPATED

Name of the activity	Date	Number of Faculty participated	Number of Faculty participated (Branchwise)		
Name of the activity			Branch	Number of faculty participated	
	25.01.2019	432	ECE	50	
			CSE	100	
			MECH	50	
" Beti Bachao Beti			CIVIL	30	
Padhao"			IT	50	
			S&H	100	
			LIBRARY	02	
			EEE	50	

Organizing Faculty T. Leena Vinolia

(Convener of Women Empowerment Cell)

Principal
PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE

Dhulapally (V), Dundigal-Gandimaisamma (M) Medchal-Malkajgiri (D), Secunderabad-500100

Dhulapally, Secunderabad

Date: 28.01.2019

Post Event Report

Name of the Event:" Beti Bachao Beti Padhao"

Date of the Event: 25.01.2019

Number of students participated: 432

About the event:

The speech focused on the following Objectives:

- 1. Prevention of gender biased sex selective elimination
- 2. Ensuring survival & protection of the girl child
- 3. Ensuring education and participation of the girl child

The seminar was very effective in bringing awareness about educating girl child.

Organizing Faculty

T. Leena Vinolia

(Convener of Women Empowerment Cell)

Principal

PRINCIPAL St. MARTIN'S ENGINEERING COLLEGE

Dhulapally (V), Dundigal-Gandimaisamma (M) Medchal-Malkajgiri (D), Secunderabad-500100



Dhulapally, Secunderabad.

EVENT NAME: BETI BACHAO BETI PADHAO - SEMINAR

DATE OF EVENT: 25-01-2019



REPORT ON GENDER EQUITY AND GENDER DIFFERENCES

SEMINAR



Dhulapally, Secunderabad.

Date: 26.02.2019

To

The Principal

St. Martin's Engineering College,

Dhulapally,

Secunderabad.

Sir,

Jan 26/2/19

Sub: Request for approval to conduct a seminar on "Gender Equity and Gender Differences" on 8th March 2019

In view of Women's Day, we would like to conduct a seminar on "Gender Equity and Gender on March 8th 2019.

We have planned a seminar on the above mentioned topic by Dr.Dolly Diana David, Principal, SMIBM.

We request you to kindly accord your approval.

Thanking you

Yours faithfully

T Leena Vinolia

(Convener of Women Empowerment Cell)



Dhulapally, Secunderabad.

Date: 26.03.2019

BUDGET PROPOSAL

To

The Principal

St. Martin's Engineering College,

Dhulapally,

Secunderabad.

Sir,

Sub: Budget Proposal for the seminar on Gender Equity and Gender Differences on Women's Day Celebration on 08.03.2019.

In view of Women's Day we would like to conduct seminar on 08.03.2019.

Budget proposal for this occasion is estimated as under:

S. No	Description	Amount In Rs.
1	Gifts	2000
2	Snacks	200
	Total	22,00/-

I $\[\]$ request you to kindly sanction the amount at your earliest.

Organizing Faculty

T.Leena Vinolia

(Convener of Women Empowerment Cell)

PRINCIPAL

St. MARTIN'S ENGINEERING COLLEGE Dhulapally (V), Dundigal-Gandimaisamma (M)

Medchal-Malkajgiri (D), Secunderabad-500100



Dhulapally, Secunderabad.

Ref: SMEC/WE /2018-2019

Date: 05-03-2019

CIRCULAR

All women staff (Teaching and Non Teaching) are informed to assemble in Swami Vivekananda seminar hall for Women's Day Celebrations on 8th March 2019 at 2.00 PM.

Cc to: 1) The Chairman – For kind information

2) The Executive Director - For kind information

3) All HODs

PRINCIPAL
PRINCIPAL
St. MARTIN'S ENGINEERING COLLE

Dhulapally (V), Dundigal-Gandimaisamma (M) Medchal-Malkajgiri (D), Secunderabad-500100



Dhulapally, Secunderabad.

Date: 09.03.2019

EXPENDITURE REPORT

To

The Principal

St. Martin's Engineering College,

Dhulapally,

Secunderabad.

Sir,

Sub: Expenditure Report for seminar on Gender Equity and Gender Differences on the occasion of Women's Day celebrations on 08.03.2019.

The expenditure report for this occasion:

S. No	Description	Amount In Rs.
1	Gifts	2000
2	Snacks	200
	Total	2,200/-

T.Leena Vinolia

Organizing Faculty

(Convener of Women Empowerment Cell)

Principal PRINCIPAL

St. MARTIN'S ENGINEERING COLLEGE Dhulapally (V), Dundigal-Gandimaisamma (M) Medchal-Malkajgiri (D), Secunderabad-500100



Dhulapally, Secunderabad

Number of faculty participated in Seminar on Gender Equity and Gender Differences:

Name of the activity	activity Date	Total number of participants	Number of participant (Branchwise)	
Name of the activity			Branch	Number of participants
	08-03-2019	115	ECE	35
			CSE	20
Seminar on Gender			MECH	15
			CIVIL	5
Equity and Gender Differences			IT	5
			EEE	7
			S&H	20
			MBA	8

T.Leena Vinolia

(Convener of Women Empowerment Cell)

Principal

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500100



Dhulapally, Secunderabad.

POST EVENT REPORT

Date: 09.03.2019

1. Name of the event: Gender Equity and Gender Differences

2. Event Date: 08.03.2019

3. Report submitted date: 09.03.2019

4. Brief description about the event:

The International Women's day was celebrated on 8th March 2019 at the Swami Vivekananda seminar hall from 2.00 PM on wards. It was graced by the Management members and Principal. The Seminar on Gender Equity and Gender Differences delivered by Dr.Dolly Diana David, Principal SMIBM, enlightened the staff members about the importance of Gender Equality in Society and Community. The seminar was very effective. The occasion was very successful.

Report prepared by: T.Leena Vinolia

Organizing Faculty

(Convener of Women Empowerment Cell)

Principal PRINCIPAL

St. MARTIN'S ENGINEERING COLLEGE Dhulapally (V), Dundigal-Gandimaisamma (M) Medchal-Malkajgirl (D), Secunderabad-500100



Dhulapally, Secunderabad.

EVENT NAME: GENDER EQUITY AND GENDER DIFFERENCES – WOMEN'S DAY

DATE OF EVENT: 08-03-2019



REPORT ON SPORTS EVENTS FOR WOMEN

SIKO

St. Martin's Engineering College

Dhulapally, Secunderabad.

Date: 11.03.2019

To

The Principal

St. Martin's Engineering College,

Dhulapally,

Secunderabad.

Sir,

Sub: Requisition Letter for conducting sports events in view of Annual Sports

Day-reg.

This is to bring to your kind request to grant permission to conduct sport events specially for our women staff on 19.03.2019 in view of our upcoming Annual sports day. Kindly do the needful.

Thanking you sir

Yours sincerely,

T.Leena Vinolia

(Convener of Women Empowerment Cell)



Dhulapally, Secunderabad.

Ref:SMEC/WE&POSH/2018-2019/04

Date: 12-03-2019

CIRCULAR

All the Staff members are hereby informed that the following sports and games will be conducted on 19th March 2019 for Annual Sport Day, those who are interested please give your names to Mr. Srinivas, Physical Director on or before 16th March 2019.

Women

- Throw ball (8 members only)
- Musical chairs
- Badminton (Singles)
- Caroms
- Chess

Athletics for Women

- 100 mts,
- 400 mts,
- · Long jump,
- Shot put

Cc to: 1) The Chairman - For kind information

2) The Executive Director - For kind information

3) All HODs

PRINCIPAL
PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500100



Ref: SMEC/Principal's Office/2018-19/179

Date: 20-06-2019

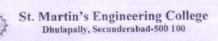
CIRCULAR

'International Yoga Day' celebrations will be held on 21st June 2019 @ 9.00 a.m. in "LAXMAN REDDY SPORTS ARENA". All the staff members are asked to participate and make this event a grand success.

Note: The staff members those who are participating tomorrow can wear a dress which is comfortable for doing Yoga.

Cc to: 1) The Chairman - For kind information
2) The Executive Director - For kind information
3) All HODs

PRINCIPAL St. MARTIN'S ENGINEERING COLLEGE Dhulapally (V), Dundigal-Gandimaisamma (M) Medchal-Malka]giri (D), Secunderabad-500100



Ref: SMEC/Principal's Office/2018-19/154 -

Date: 19-03-2019

REVISED CIRCULAR

This is to inform to you all that the Annual Sports Day & Hon'ble Chairman Sri M. Laxman Reddy Sir Birthday will be celebrated on 20th March 2019 @ 12.00 p.m. in the Swami Vivekananda Seminar Hall.

Principal

Cc to: 1) The Chairman – For kind information
2) The Executive Director - For kind information
3) All HODs

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500100



Dhulapally, Secunderabad.

POST EVENT REPORT

Date: 22.03.2019

1. Name of the event: Sports events for Women

2. Event Date: 19.03.2019

3. Report submitted date: 22.03.2019

4. Brief description about the event:

To inculcate awareness towards good health, all the women staff are motivated to participate in sport events in form of competition. Many women staff participated with great zeal and won prizes. This event promoted the importance of sports among women staff.

Encl: 4 Photographs

Report prepared by: T.Leena Vinolia

Any remark / suggestion: The program was successful.

Sign of Organizing Faculty

T.Leena Vinolia

(Convener of Women Empowerment Cell)

Approved by Principal

PRINCIPAL St. MARTIN'S ENGINEERING COLLEGE

Dhulapally (V), Dundigal-Gandimaisamma (M) Medchal-Malkajgiri (D), Secunderabad-500100



Dhulapally, Secunderabad.

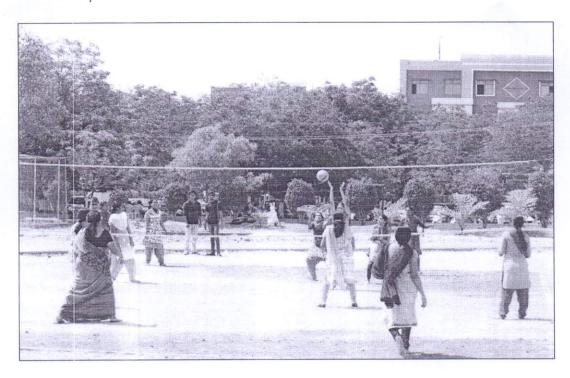
EVENT NAME: ANNUAL SPORTS DAY FOR WOMEN

DATE OF EVENT :19-03-2019



SPORTS EVENTS FOR WOMEN





SPORTS EVENTS FOR WOMEN



REPORT ON YOGA FOR WOMEN HEALTH



Dhulapally, Secunderabad.

Date: 03.06.2019

To

The Principal

St. Martin's Engineering College,

Dhulapally,

Secunderabad.

Sir,

Jernetty 3/6/19

Sub: Request for approval to conduct "Yoga Day for Women Health" on 21st Jun 2019

In view of Yoga Day, we would like to conduct "Yoga Day for Women Health" on 21st Jun 2019.

We would like to invite Ms. Srisha & Yoga Guru Mr. Ramesh to celebrate Yoga Day.

We request you to kindly accord your approval.

Thanking you

Yours faithfully

T.Leena Vinolia

(Convener of Women Empowerment Cell)



Dhulapally, Secunderabad.

Date: 03.06.2019

BUDGET PROPOSAL

To

The Principal

St. Martin's Engineering College,

Dhulapally,

Secunderabad.

Sir,

Sub: Budget Proposal for "Yoga Day for Women Health" Celebration on 21.06.2019.

Budget proposal for on this occasion is estimated as under:

S. No	Description	Amount In Rs.
1	Gifts	2000
2	Snacks	700
	Total	27,00/-

I request you to kindly sanction the amount at your earliest.

Horard

T.Leena Vinolia

(Convener of Women Empowerment Cell)

St. MARTIN'S ENGINEERING COLLEGE

Dhulapally (V), Dundigal-Gandimaisamma (M) Medchal-Malkajgiri (D), Secunderabad-500100



Dhulapally, Secunderabad.

Number of faculty participated on Yoga Day:

Name of the activity	Date	Total number	Number of participants (Branchwise)	
Name of the activity	Date		Branch	Number of participants
	21-06-2019	40	ECE	10
			CSE	09
			MECH	04
International Yoga			CIVIL	02
Day for Women Health			IT	02
			EEE	02
			S&H	07
			MBA	04

(Convener of Women Empowerment Cell)

Principal

PRINCIPAL St. MARTIN'S ENGINEERING COLLEGE Dhulapally (V), Dundigal-Gandimaisamma (M) Medchal-Malkajgiri (D), Secunderabad-500100



Dhulapally, Secunderabad.

Date: 09.03.2019

EXPENDITURE REPORT

To

The Principal

St. Martin's Engineering College,

Dhulapally,

Secunderabad.

Sir,

Sub: Expenditure Report for "**Yoga Day for Women Health**" Celebration on 21.06.2019.

Expenditure report for this occasion is:

S. No	Description	Amount In Rs.
1	Gifts	2000
2	Snacks	700
	Total	2,700/-

Organizing Faculty

T.Leena Vinolia

(Convener of Women Empowerment Cell)

Principal

PRINCIPAL

St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)

Medchal-Malkajgiri (D), Secunderabad-500100



Dhulapally, Secunderabad.

POST EVENT REPORT

Date: 24.06.2019

1. Name of the event: Yoga Day for Women Health

2. Event Date: 21.06.2019

3. Report submitted date: 24.06.2019

4. Brief description about the event:

The International Yoga day was celebrated on 21st Jun 2019 at the Laxman Reddy Sports Arena from 9.00 AM on wards. It was graced by the Management members and Principal. The Event was Conducted by Yoga Guru Mr. Ramesh & Ms. Srisha. The event was very effective. The occasion was very successful.

Report prepared by: T.Leena Vinolia

Organizing Faculty

(Convener of Women Empowerment Cell)

Principal PINCIPAL

St. MARTIN'S ENGINEERING COLLEGE Dhulapally (V), Dundigal-Gandimaisamma (M) Medchal-Malkajgiri (D), Secunderabad-500100



Dhulapally, Secunderabad.

EVENT NAME: YOGA FOR WOMEN HEALTH

DATE OF EVENT: 21-06-2019





Dhulapally, Secunderabad.

YOGA FOR WOMEN HEALTH





Dhulapally, Secunderabad.

YOGA FOR WOMEN HEALTH

