# St. Martin's Engineering College

Dhulapally, Secunderabad

## WOMEN EMPOWERMENT COMMITTEE

## PERSPECTIVE PLAN

## A.Y:2013-14

| S. No. | Date of the event | Department/ Committee | Plan (Name of the Event) | SOP (Standard Operating Procedure) | Budget for the event | Details |
|---|---|---|---|---|---|---|
| 1 | | Women Empowerment Committee | Committee Meeting | ➢ Proposal to conduct seminars and workshops on skill and entrepreneur development Programs | - | - |
| 2 | 21/06/2013 | Women Empowerment Committee | **Yoga & Women Exercise** | ➢ Committee circular & MOM<br>➢ Request letter to principal<br>➢ Office circular<br>➢ Post event report & photos | - | - |
| 3 | 01/08/2013 | Women Empowerment Committee | **Skill up for Future Seminar** | ➢ Committee circular & MOM<br>➢ Request letter to principal<br>➢ Office circular<br>➢ Post event report & photos | - | - |
| 4 | 19/09/2013 | Women Empowerment Committee | **Value Mapping in Operation Management** | ➢ Committee circular & MOM<br>➢ Request letter to principal<br>➢ Budget proposal<br>➢ Principal invitation to guest<br>➢ Office circular<br>➢ Budget Expenditure Report Post event report & photos | Rs.13600 | - |

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| 5 | 05/01/2014 | Women Empowerment Committee | **5K-Run for health with exercise** | ➢ Committee circular & MOM<br>➢ Request letter to principal<br>➢ Office circular<br>➢ Post event report & photos | - | - |
| 6 | 17/02/2014 | Women Empowerment Committee | **Seminar on Cernical Cancer** | ➢ Committee circular & MOM<br>➢ Request letter to principal<br>➢ Principal Letter to School head Master<br>➢ Office circular<br>➢ Post event report & photos | - | - |
| 7 | 09/03/2014 | Women Empowerment Committee | **Seminar on Women empowerment** | ➢ Committee circular & MOM<br>➢ Request letter to principal<br>➢ Budget proposal<br>➢ Principal invitation to guest<br>➢ Office circular<br>➢ Budget Expenditure Report<br>Post event report & photos | Rs.5750 | - |

Sita

Dr.T.Sita (Convener)
Women Empowerment Committee

**Copy to:**

1. Principal for kind information
2. The Management for kind information
3. All HODs, IQAC

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