



# St. MARTIN's ENGINEERING COLLEGE

Dhulapally, Secunderabad .

## TIME TABLE COMMITTEE FOR A.Y 2018-2019

The academic administration of the college is decentralized and transparency is maintained by constituting various committees with senior faculty members. The time table committee is constituted with the following members.

S. No.	Name of the Faculty	Designation	Dept.
1	Dr .V.KESAVA REDDY	Convener	S&H
2	K.RAMA	Asst Professor	EEE
3	B.SARITHA	Asst Professor	CSE
4	K.SWATHI	Asst Professor	ECE
5	PRATHIMA	Asst Professor	IT
6	TULASI RAM	Asst Professor	MECH
7	J.V.V SATYANARAYANA	Asst Professor	CIVIL
8	N.V.LAKSHMI	Asst Professor	S&H
9	P.BHAVANA	Asst Professor	MBA

**Frequency of Meeting:** At the beginning of the semester and as and when necessary.

### Functions and Responsibilities

- To prepare the class timetable in the beginning of each semester (shall be done by respective department's Timetable Committee members.
- To collect the information regarding time table from the HOD:
- Teaching load distribution (Individual faculty's teaching load in the department).
- Coordination with teaching loads other departments.
- Lab-wise subject allotment to faculty.
- Assigning classrooms and tutorial rooms.

  
PRINCIPAL

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St. MARTIN'S ENGINEERING COLLEGE  
Dhulapally (V), Dundigal-Gandimaisamma (M)  
Medchal-Malkajgiri (D), Secunderabad-500100