## MINUTES OF MEETING

Meeting of the Publication Committee was held on July16<sup>th</sup> 2013 at 10:30AM in the Library of MG Block, SMEC. The following members attended.

S. No.	Name of the Faculty	Designation	Dept.	Sign
1,	Mr. K Yadaiah	Convener	ECE	de
2	Mr. K.Nageswara Rao	Member	MECH	Nager
3	Mrs. ShabanaTabassum	Member	CIVIL	Shabar
4	Mr.G. SRIDHAR BABU	Member	EEE	Sm
5	Mrs. K B K S Durga	Member	CSE	Purse
6	Mr. G Ramesh Reddy	Member	ECE	BORK-
7	Mr. U Sivaji	Member	IT	da
8	Ms. K Swapna Sree	Member	S&H	QL/
9	Ms A Sharada	Member	MBA	March

## **Points Discussed:**

- 1. The college newsletter should be prepared by collecting the department wise publications, seminars and workshops organized student activities & Achievements of students/staff
- 2. The members are informed to collect & ensure that the reports/articles are thoroughly verified.
- 3. To collect and maintain the record of the research paper publications department wise

The above points are thoroughly debated and forwarded to management.

Convener