



St. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad – 500014

TRAINING AND PLACEMENTS COMMITTEE

Academic Year: 2017-18

Minutes of Meeting

Meeting of the Training and Placements Committee was held on 3rd May 2017 at 12:00 PM in the Board Room at MG Block, SMEC. The following members have attended the same:

S. No.	Name of Faculty	Designation	Department	Signature
1	Ms. S. Girija	Convener	T&P	
2	Mr. R.V. Sudhakar	Member	CSE	
3	Mr. S.P. Manikanta	Member	ECE	
4	Mr. V. Sunil Kumar	Member	EEE	
5	Mr. Shraban Kumar	Member	IT	
6	Mr. K. Suresh Babu	Member	ME	
7	Mr. D. Naresh Kumar	Member	CE	
8	Ms. T. Aruna Rani	Member	S & H	
9	Mr. T.C.S. Reddy	Member	MBA	

The following points were discussed:

- Providing professional guidance to the students.
- Arranging campus recruitment training programs for students in order to improve their skills that are necessarily required to achieve successful placements.
- Guiding and counseling the students regarding various career options they can opt for after completion of their graduation.
- Conduction of Mock Drives for students.
- Continuation of placement activities after the stipulated period until majority of the students gets placed.
- General follow-up, joining formalities and other administrative activities.

Date: 03.05.2017

Convener