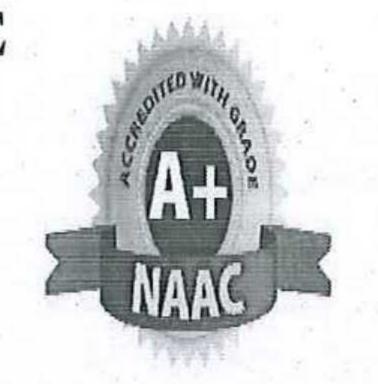
ST. MARTIN'S ENGINEERING COLLEGE



An UGC Autonomous Institute

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Ref: SMEC/PTAJ2020-21/MoM-1

Date: 13rd Nov 2020

MINUTES OF MEETING

The Parents -Teachers Association Committee meeting was conducted on 13rd Nov 2020, at 01:10 PM. in the Swami Vivekananda Seminar Hall, SMEC. In reverence to the invitation, all faculty members of the committee were attended the meeting.

The Meeting had the following agenda:

- 1) Committee Members Introduction.
- 2) Discussion on previous year committee activities.
- 3) Committee Standard Operating Procedures have discussed.

The following members had attended:

S. No.	Name of the Faculty	Designation
1	Dr. N. Satheesh	Convener
2	Mr. T. Penchalaiah	Member
3	Mr. S. Malli Babu	Member
4	Ms. D. Sandya Rekha	Member
5	Ms. Sravani	Member
6	Ms. B. Teja	Member
7	Mr. A. Shraban kumar	Member
8	Ms. Priya Aniket Ghuge	Member

Cc To: 1) Principal for kind information.

2) All HODs, Deans, IQAC coordinator.

3) IQAC & PTA file.

Convener