



ST. MARTIN'S ENGINEERING COLLEGE

An UGC Autonomous Institute
Dhulapally, Secunderabad-500 100
NBA, NIRF & NAAC A+ Accredited
www.smec.ac.in



Ref: SMEC/PTAJ2020-21/MoM-I

Date: 13rd Nov 2020

MINUTES OF MEETING

The Parents -Teachers Association Committee meeting was conducted on 13rd Nov 2020, at 01:10 PM. in the Swami Vivekananda Seminar Hall, SMEC. In reverence to the invitation, all faculty members of the committee were attended the meeting.

The Meeting had the following agenda:

- 1) Committee Members Introduction.
- 2) Discussion on previous year committee activities.
- 3) Committee Standard Operating Procedures have discussed.

The following members had attended:

S. No.	Name of the Faculty	Designation
1	Dr. N. Satheesh	Convener
2	Mr. T. Penchalaiah	Member
3	Mr. S. Malli Babu	Member
4	Ms. D. Sandya Rekha	Member
5	Ms. Sravani	Member
6	Ms. B. Teja	Member
7	Mr. A. Shraban kumar	Member
8	Ms. Priya Aniket Ghuge	Member


Convener

- Cc To: 1) Principal for kind information.
2) All HODs, Deans, IQAC coordinator.
3) IQAC & PTA file.