



## ST. MARTIN'S ENGINEERING COLLEGE

An UGC Autonomous Institute  
Dhulapally, Secunderabad-500 100  
NBA, NIRF & NAAC A+ Accredited  
[www.smec.ac.in](http://www.smec.ac.in)



Ref: SMEC/PTAJ2020-21/CI

Date: 09<sup>th</sup> Nov 2020

### CIRCULAR

The Parents Teachers Association (PTA) committee meeting is to be held on 13<sup>th</sup> November 2020 at 01:10 PM in Swami Vivekananda seminar hall. All the committee members are requested to attend the meeting.

#### Agenda:

1. Members Introduction.
2. Discussion on previous year activities in committee.
3. Discussion on rules and responsibilities of members in the academic year 2020-2021.

  
Convener

Cc to: 1) Principal- for Kind information.  
2) PTA Committee.