



St. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad – 500100

NAAC A+ Accredited

www.smec.ac.in



PARENT TEACHERS ASSOCIATION COMMITTEE

Summary Report on Parent Teachers Meeting

Date:26/09/2019

Parent Teachers Meeting was held on 21/09/2019 (Saturday) between 9.30 AM to 3.50 PM organized at St. Martin's Engineering College, Dhulapally. Invitations were intimated well in advance to the parents of IInd, IIIrd and IVth year by PTA Coordinator, PTA Members, class in-charges and mentors through phone call and whatsapp messages.

The meeting was conducted at their respective department class rooms, Faculty Cabin and in HOD Cabin. At the outset PTA Members, HOD's of respective department welcomed the parents and introduced the respective proctors of the students to parents.

Outcomes of Parent Teachers Meeting

- Around 150 parents attended the Parent Teachers Meeting.
- One to One interaction between parents and mentors, class in-charges, subject in-charges was ensued.
- Discussion focused about NAAC A+ Accredited status, Autonomous status.
- Discussion was focused on
 - i. Student's specific strengths and weaknesses in individual subjects and discipline in classrooms.
 - ii. Consolidated Attendance / Mid-I Marks of present semester.
 - iii. Results of previous semesters were shown to the Parents.
 - iv. Various activities, trainings, upcoming events for the students.
 - v. Developing their communication skill development, aptitude skill, verbal and non-verbal reasoning practicing methods in home.
 - vi. NEWS Paper Reading.
- Students, identified as low performers were advised and tips were given to improve their performance.

Parents Feedback

- Parents expressed their appreciation towards the achievements and growth of the college.
- Expressed their happiness towards the quality of education at the college and the department.

- Parents praised the college for providing facilities and encouragement for extracurricular/ co-curricular activities which helps overall development of the student.
- Parents expressed their thanks for hospitality provided by the department.

Summary of Administrative Issues/Suggestions discussed in the Parent Teachers Meeting

Parents requested

- i. To increase the campus placement opportunity.
- ii. To consider first hour attendance if their wards come late.
- iii. To extend support and assistance to their wards wherever required.
- iv. To monitor their children on a regular basis for betterment of result.

All parents are informed that the above actions are already being taken on daily basis and assured them that they will get continued support from college.

Summary of Counseling Done / Remedial Actions Proposed

All the above concerns from the parents are brought to the notice of Principal for possible solutions.


PTA Co-ordinator


IQAC 27/9/2019.



Principal
PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M),
Medchal-Malkajgiri (D), Secunderabad-500 100.

Cc: 1.Executive Director : for Kind information
1. Website In-charge : for uploading

Sample Photo Copies of Parent Teachers Meeting

Department of Civil Engineering



Department of Computer Science and Engineering



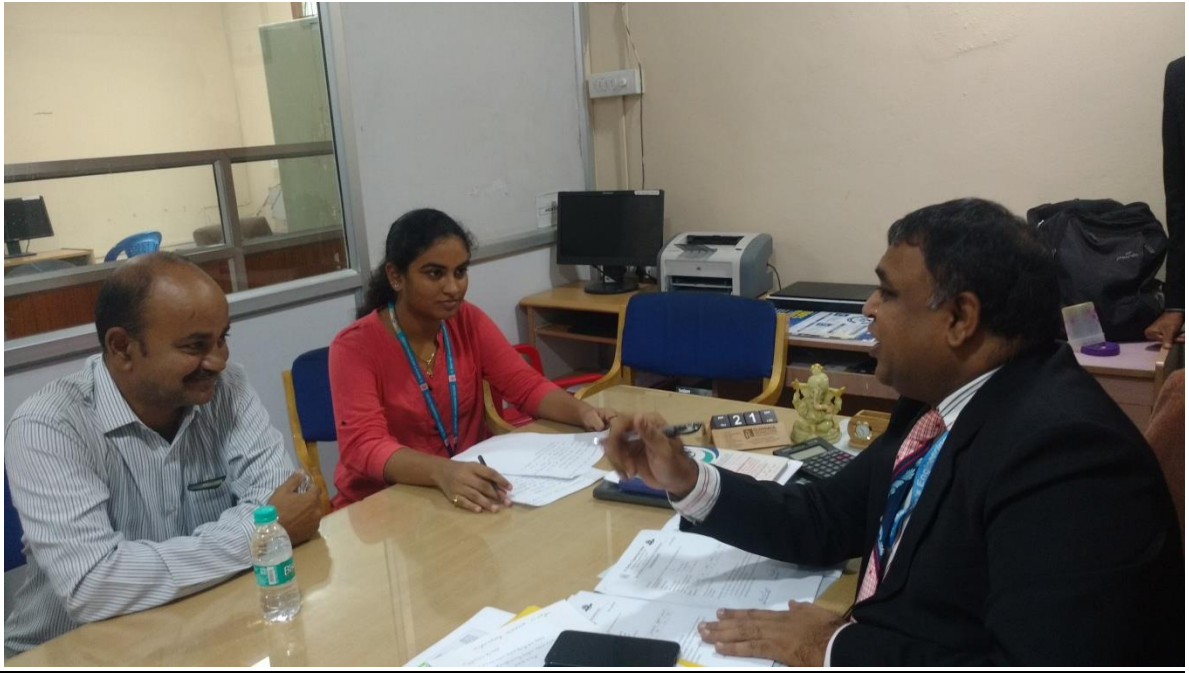
Department of Electronics and Communication Engineering



Department of Electrical and Electronics Engineering



Department of Information & Technology



Department of Mechanical Engineering

