



**St. MARTIN'S ENGINEERING COLLEGE**  
Dhulapally, Secunderabad – 500014

Ref: SMEC/PTA/2014-15/MOM1

13<sup>th</sup> Oct 2014

**MINUTES OF MEETING**

The Parents-Teachers Association meeting was conducted on 11<sup>th</sup> Oct 2014 at 10:00 AM. in the Seminar Hall of SMEC . The Meeting was organized with an objective to have a one-to one interaction with the parents, so that the teachers and the parents can exchange their ideas on improving the quality of the academic performance of the Wards/Department.

**The Meeting had the following agenda**

1. Installation of Water Coolers in all the departments
2. Library Automation
3. Ideas on improving the academic performance of the Wards and Department
4. Any other points with the permission of the chair

The following members attended the meeting

S. No.	Name of the Faculty	Designation	Dept.	Signature
1	K.Yadaiah	Convener	ECE	
2	T.Penchalaiah	Member	EEE	
3	S.Malli Babu	Member	S&H	
4	Usha Kiran	Member	CIVIL	
5	B.Shravani	Member	MBA	
6	S.P.Manikanta	Member	ECE	
7	A.Sravhan kumar	Member	IT	
8	Sudheer Babu	Member	CSE	

**Convener**

- Cc to: 1) Principal- for Kind information  
2) PTA Committee