



# St.Martin's Engineering College

An Autonomous Institute

A Non Minority College| Approved by AICTE | Affiliated to JNTUH, Hyderabad |  
NAAC-Accredited 'A+' Grade 2(f) & 12(B) status (UGC) | ISO 9001:2008 Certified |

NBA Accredited | SIRO (DSIR) | UGC-Paramarsh | Recognized Remote Center of IIT, Bombay

Dhulapally, Secunderabad – 500100

[www.smec.ac.in](http://www.smec.ac.in)



Ref: SMEC/PC/2020-21/01

Date: 15-09-2020

## CIRCULAR

All the Photography Committee Members are requested to attend the meeting in the Board Room today by 12:30 PM.

### Agenda:

- Taking photos at Programs, Seminars, and special events.
- Emailing the photos to the Newsletter Chair for publishing in the Newspapers.
- Coordinating with the other photographer(s) to ensure coverage of the events.
- Arranging a volunteer if no other photographers are available to cover an event.

  
CONVENER

Cc to: 1) The Principal- For kind information

2) All HODs-For kind information