



St. MARTIN'S ENGINEERING COLLEGE

An Autonomous Institute
Dhulapally, Secunderabad - 500100.
NBA & NAAC A+ ACCREDITED



CONVENING ORDER

MoU / LINKAGES / ADAPTATION

The MoU identifies the work to be performed by the planning Team and by the T&P Department. The planning process schedule is included as an attachment to the MoU. The MoU / Linkages / Adaptation Committee is constituted with the following members.

S. No.	Name of the Faculty	Designation	Dept.
1	Dr. D. V. Sreekanth	Convener	MECH
2	Ms.T.V.Sai Kalyani	Member	EEE
3	Mr. A. Sarveswara Reddy	Member	S&H
4	Mr. Raja shekar	Member	CIVIL
5	Mr. G. Subba Reddy	Member	MBA
6	Mr. G. Ramesh Reddy	Member	ECE
7	Ms. M.Vijay Lakshmi	Member	IT
8	Mr. T. Paramesh	Member	MECH
9	Mr. R. V. Sudhakar	Member	CSE

Frequency of Meeting: Once in a year, as and when required

Functions and Responsibilities

- Assign a planning staff member to provide technical assistance to the planning effort.
- Coordinate planning team meetings with the assistance of the Planning Team and consultants.
- Act as liaison between the consultants and the planning team.
- Ensure the plan is developed through an open and transparent process.
- Provide any necessary materials, handouts , etc. needed for mail outs and public planning meetings.
- Provide assistance with the development of the master plan as necessary.
- Coordinate with other City departments, public agencies ,and other stakeholders during plan development.

PRINCIPAL

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St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M),
Medchal-Malkajgiri (D), Secunderabad-500 100.