



St. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad – 500100

MINUTES OF MEETING

Minutes of meeting of the MoU/Linkages/Adaptation Committee held on 21st July 2018 at 11:30 AM in the Board Room of MG Block, SMEC.

The following members were present:

S. No.	Name of Faculty	Designation	Dept.	Signature
1	Mr.Prashanth Kumar Sadula	Convener	T&P	
2	Mr.T.V.Sai Kalyani	Member	EEE	
3	Mr.Dr.Chitti Babu	Member	S&H	
4	Mr.Raja shekar	Member	CIVIL	
5	Mr.T.C.S Reddy	Member	MBA	
6	Mr.G.Ramesh Reddy	Member	ECE	
7	Mr.M.Vijay Lakshmi	Member	IT	
8	Mr.Subba Reddy	Member	MECH	
9	Mr.R. Sudhakar	Member	CSE	

Points Discussed:

- Designate an alternate representative to the Planning Team if primary contact is unable to attend a meeting.
- Relay information back to the neighborhood at Neighborhood Association or other community meetings.
- Assist with recruiting participants for public meetings including the development of a mailing list, distribution of flyers, and placement of meeting announcements in neighborhood newsletters.

CONVENER