



ST. MARTIN'S ENGINEERING COLLEGE

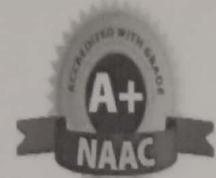
(An UGC Autonomous Institute)

Dhulapally, Secunderabad-500 100

NBA & NAAC A+ Accredited

DEPARTMENT OF MECHANICAL ENGINEERING

www.smec.ac.in



Date: 20-12-2021

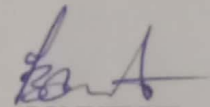
CIRCULAR

All the mechanical maintenance Committee members are hereby inform to attend the Mechanical Maintenance Committee Meeting in Board Room scheduled to be held on 27th Dec 2021 at 11:30 AM, Board room, SMEC.

All the Committee members are requested to attend the meeting.

Agenda

1. Performing preventive, predictive, or reliability-centered maintenance.
2. Keeping a regular track record of equipment condition and maintenance performed.
3. The maintenance record keeping system must be kept updated on regular basis so that a complete maintenance history of all machine components is available at all times.


CONVENER

Cc to:

- 1) The Principal Sir-For kind information
- 2) The Executive Director- For kind information
- 3) All HODs.