



# St. MARTIN'S ENGINEERING COLLEGE

An Autonomous Institute  
Dhulapally, Secunderabad - 500100.  
NBA & NAAC A+ ACCREDITED



## MINUTES OF MEETING

Meeting of the LANGUAGE LAB COMMITTEE was held on 25/09/2020 at 12:00 PM in the ELCS Lab-1 at M.V. Block. The following members attended the meeting:

S.No.	Name of the Faculty	Designation	Dept.
1	Mr.G.Laxmikanth	Convener	H&S
2	Mrs. K.Chandrakala	Member	H&S
2	Mr. K. Raju	Member	ECE
3	Ms. N. Sowmya	Member	CSE.
4	Mr. G. Sridhar Babu	Member	EEE
5	Mr. M. Bhojendra Naik	Member	MECH
6	Mr. D. Naresh Kumar	Member	CIVIL
7	Ms. Priya Aniket Ghuge	Member	IT

### Points Discussed:

1. Review of the minutes of Previous Meeting.
2. Perspective Plan to be prepared for the A.Y. 2020-2021 for I Semester.
3. Requirements for English labs during the A.Y. 2020-2021 for I Semester.
4. To motivate the students to attend online and offline lab sessions for improving their LSRW skills and enhance their communication ability.
5. To conduct Debates, Mock Interviews and Public speaking sessions.
6. Tips to improve spontaneity and body language during activity sessions.
7. To conduct English Lab classes through PPTs and JAM sessions.
8. To advise students to improve their listening comprehension skills.

  
CONVENER