



# St. MARTIN'S ENGINEERING COLLEGE

An Autonomous Institute  
Dhulapally, Secunderabad - 500100.  
NBA & NAAC A+ ACCREDITED



## LANGUAGE LAB

### ACTION TAKEN REPORT

#### ACADEMIC YEAR 2020-2021 for I Semester

As in the previous meeting, Demo Presentation of Teacher Console and Connection of Speakers' tasks are completed.

S.NO.	POINTS	ACTION TAKEN	STATUS
1	Demo presentation of Teacher Console as per the new syllabus.	Software technician presented a Demo.	Completed
2	Software Up gradation as per the new syllabus.	Purchased the new Software.	Completed
3	For the virtual mode lab sessions, platform usage demo is required.	The platform technician appointment taken.	Task is in Progress
4	Connection of speakers for Playing Listening Comprehensions.	Electrician resolved the problem.	Completed
5	Working condition of lab equipments to be verified and kept ready.	Lab in charges verified and minor issues found.	Part of the task completed

  
CONVENER