



St. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad – 500100

MINUTES OF MEETING

Meeting of the LANGUAGE LAB COMMITTEE was held on 15/07/2019 at 12:00 PM in the AICS Lab-1 at M.V. Block. The following members attended the meeting:

S.No.	Name Of The Faculty	Designation	Dept.
1	Mr.G.Laxmikanth	Convener	H&S
2	Mrs. K.Chandrakala	Member	H&S
2	Mrs. B. Annapurna	Member	ECE
3	Ms. N. Sowmya	Member	CSE
4	Mr. G. Sridhar Babu	Member	EEE
5	Mr. R. Hanuma Naik	Member	MECH
6	Mr. D. Naresh Kumar	Member	CIVIL
7	Mr. S. Vikram Sindhu	Member	IT

Points Discussed:

1. Review of the minutes of Previous Meeting.
2. Prospective Plan to be prepared for the A.Y. 2019-2020 for I Semester.
3. Requirements for English labs during the A.Y. 2019-2020 for I Semester.
4. To motivate the students to improve their LSRW skills and enhance their communication ability.
5. To conduct Debates, Mock Interviews and Public speaking sessions.
6. Tips to improve spontaneity and body language during activity sessions.
7. To conduct English Lab classes through PPTs and JAM sessions.
8. To improve the students' concentration through listening comprehension.


CONVENER