



St. MARTIN'S ENGINEERING COLLEGE

DHULAPALLY, SECUNDERABAD-500100

LANGUAGE LAB

ACTION TAKEN REPORT

ACADEMIC YEAR 2018-2019 for I Semester

S. No.	Points	Action Taken	Status
1	Working condition of Computer systems to be improved.	System Administrative technicians are resolving the issues.	Task is in Progress
2	Software Up gradation as per the new syllabus.	Purchased the new Software.	Completed
3	Purchase of more number of Head Phones.	Purchased as per the requirement.	Completed
4	Recording activities' videos.	Recorded videos using Handy cam.	Completed
5	Repairing of movable chairs.	Got repaired and replaced a few newly.	Completed


CONVENER