



St. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad – 500014

MINUTES OF MEETING

Meeting of the LANGUAGE LAB COMMITTEE was held on 17/11/2017 at 10:00 AM in the ACS Lab at M.V. Block. The following members attended the meeting:

S.NO.	NAME OF THE FACULTY	DESIGNATION	DEPT.	SIGN
1	Mrs. A. BHUVANA	CONVENER	H&S	
2	Mr. J. RAJESHWAR GOUD	MEMBER	ECE	
3	Mr. N. KRISHNAVARDHAN	MEMBER	CSE	
4	Mr. V. SUNIL KUMAR	MEMBER	EEE	
5	Mrs. M. BHOJENDRA NAIK	MEMBER	MECH	
6	Mrs. D. NARESH KUMAR	MEMBER	CIVIL	
7	Mr. G. LAXMIKANTH	MEMBER	H&S	
8	Mr. N. ASHOK KUMAR	MEMBER	IT	

Points Discussed:

1. Review of the minutes of Previous Meeting.
2. Purchase of Public Address System for ICS lab during the A.Y. 2017-2018 for II Semester.
3. To motivate the students to improve their speaking and interpersonal skills.
4. To concentrate on slow learners through conducting additional language learning exercises.
5. Repairing of Sound Systems.
6. To conduct English Lab classes through PPTs and Debate sessions.
7. To improve the students' concentration through listening comprehension.



CONVENER