



**St. MARTIN'S ENGINEERING COLLEGE**

**DHULAPALLY, SECUNDERABAD-500014**

**LANGUAGE LAB**

**ACTION TAKEN REPORT**

**ACADEMIC YEAR 2016-2017 for II Semester**

<b>S. No.</b>	<b>Points</b>	<b>Action Taken</b>	<b>Status</b>
1	Working condition of Computer systems to be improved.	System Administrative technicians are resolving the issues.	Task is in Progress
2	Demo Presentation on Teacher Console Usage.	Booked appointment with the Software Technician.	Task is in Progress
3	Purchase of more number of Head Phones.	Purchased as per the requirement.	Completed
4	Recording activities videos.	Recorded videos using Handy cam.	Completed
5	Repairing of movable chairs.	Got repaired.	Completed

  
**CONVENER**