



St.MARTIN'S ENGINEERING COLLEGE
Dhulapally, Secunderabad – 500014.

MINUTES OF MEETING

The meeting of the internal compliant committee was held on 1 - 4 - 2016 at 10.30 A.M in the Board Room of MG Block, SMEC.

The following Members were present:

S. No.	Name of the Faculty	Designation	Dept.	Signature
1	Dr. K. Sammaiah	Convener	Principal	<i>[Signature]</i>
2	Dr. A. A. Babu	Member	IQAC	<i>[Signature]</i>
3	Mr. A. Suresh Kumar	Member	Admin	<i>[Signature]</i>
4	Mr. Rajesh	Member	Admin	<i>[Signature]</i>

Points Discussed:

- 1) NAAC procedure and its formats.
- 2) State government norms for student admissions.
- 3) All regulatory bodies updated procedure in various directions related to institution.
- 4) Changes in all regulatory bodies are intimated to the corresponding committee and department for necessary action.
- 5) Other departments are also advised to get accreditation, under the guidance of IQAC.

The above points are thoroughly debated and forwarded to the Management.

[Signature]
CONVENER