



# St. Martin's Engineering College

An Autonomous Institute

Approved by AICTE / Affiliated to JNTUH, Hyderabad / NAAC-Accredited 'A+' Grade  
2(f) & 12(B) status (UGC) / ISO Certified / NBA Accredited / SIRO (DSIR) / UGC-Paramarsh

Recognized Remote Center of IIT, Bombay  
Dhulapally, Secunderabad – 500100

www.smec.ac.in



## MINUTES OF MEETING

Meeting of the Hostel committee was held on 22 – 11 - 2020 by 12.30 P.M in the Board Room of MG Block, SMEC.

The following Members were present:

S. No.	Name of the Faculty	Designation	Dept.	Signature
1	Dr. G. Sridhar	Convener	ECE	
2	Mr. A. Suresh Kumar	Member	ADMIN	
3	Mr. Y. Kiran Yadav	Member	ADMIN	
4	Ms. M. Shravani	Member	S&H	

### Points Discussed:

- 1 COVID – 19 Safety Measures in SMEC Hostel.
- 2 Number of other state students admitted in SMEC.
- 3 Facilities and healthy food menu in two hostels.
- 4 Dining hall timings variation for first year and second, third, final year students.
- 5 The list of student members in hostel committee to be finalized.
- 6 Gate closing timings and outing timings.
- 7 Leave applying procedure.

The above points are thoroughly debated and forwarded to the Principal.

CONVENER