



St. Martin's Engineering College

(An Autonomous Institute)

Dhulapally, Secunderabad-500 100

NBA & NAAC A+ Accredited

www.smec.ac.in



GRIVEVANCES AND REDRESSAL COMMITTEE

Ref No. SMEC/GRC (FF)/2020-21/01

DATE: 24/09/2020

PERSPECTIVE PLAN-ACADEMC YEAR2020-2021

S.NO	Date of the Event	Plan (Name of the Event)	SOP (Standard Opening Procedure)	Budget for the event	Name of the Staff Responsible	Target Beneficiary
1	09/10/2020	Committee Meeting	Circular, Minutes of Meeting and Action taken report	Nil	S.V.S.Ramakrishnam Raju	All faculty and staff
2	08/01/2021	Awareness session	Conduct an awareness session on the SOP for grievance redressal	Nil	S.V.S.Ramakrishnam Raju	All faculty and staff


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