



St. Martin's Engineering College

(An UGC Autonomous Institute)

Dhulapally, Secunderabad-500 100

NBA & NAAC A+ Accredited

www.smeac.ac.in



GRIEVANCE REDRESSAL COMMITTEE

Ref: SMEC/GRC(FF)/2019-20/01

Date: 10.07.2019

MINUTES OF MEETING

Meeting of the Grievances Redressal Committee (Faculty and Staff) was held on 10th July 2019 at 10 AM in the board room of MG Block, SMEC. The following attended.

S. No.	Name of the Faculty	Designation	Dept.	Signature
1	Dr. A. Amarendra Babu	Convener	CSE	
2	Dr. N. Satheesh	Member	CSE	
3	Mr. S. Ravi Kumar	Member	ECE	
4	Mr. K.V. Govardhan Rao	Member	EEE	
5	Ms. Vikram Sindhu	Member	IT	
6	Mr. B. Srinivasulu	Member	MECH	
7	Mr. T. Sai Krishna Teja	Member	CIVIL	
8	Ms. T. Aruna Rani	Member	S&H	
9	Mr. G. Subba Reddy	Member	MBA	

Points Discussed

The committee review the Standard Operating Procedure to redress the grievances of the faculty and staff and approved the SOP.

The committee discussed the awareness session to be conducted in the month of September 2019 and coordinated various administrative arrangements.

As there are no grievances from the faculty and staff, the meeting is declared closed.

Convener
Grievances Redressal Cell