



St. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad – 500100

NBA & NAAC A+ Accredited



A.Y:2019-2020

MINUTES OF MEETING

Minutes of meeting of the **SHIKAYATH NIVARAN COMMITTEE** held on August 23rd 2019 at 10:00AM in the board room of MG Block, SMEC.

S.No.	Name of the Faculty	Designation	Dept.	Sign.
1	Dr.N.Ramchandra	Convener	HOD, EEE	
2	Ms.E.Sowmya	Member	CSE	
3	Mr.K.Nishakar	Member	ECE	
4	Ms.B.Santosh Kumari	Member	EEE	
5	Mr.M.Ashok	Member	IT	
6	Mr.CH.Ranga Rao	Member	MECH	
7	Ms.B.Sowkya	Member	Student	
8	Mr.K.Yuvis	Member	Student	

Points Discussed:

1. The meeting is conducted to discuss the complaints received from students.
2. The complaints are taken from suggestion box.
3. In this meeting the issues with reference no: SMEC/GS/2019-20/001 to SMEC/GS/2019-20/005 are discussed and the copy of the complaint is forwarded to concern authority/department.

CONVENER 23/8



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MINUTES OF MEETING

Minutes of meeting of the **SHIKAYATH NIVARAN COMMITTEE** held on November 8th 2019 at 10:00AM in the board room of MG Block, SMEC.

S.No.	Name of the Faculty	Designation	Dept.	Sign.
1	Dr.N.Ramchandra	Convener	HOD, EEE	
2	Ms.E.Sowmya	Member	CSE	
3	Mr.K.Nishakar	Member	ECE	
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6	Mr.CH.Ranga Rao	Member	MECH	
7	Ms.B.Sowkya	Member	Student	
8	Mr.K.Yuvis	Member	Student	

Points Discussed:

1. The meeting is conducted to discuss the complaints received from students.
2. The complaints are taken from suggestion box.
3. In this meeting the issues with reference no: SMEC/GS/2019-20/006 to SMEC/GS/2019-20/015 are discussed and the copy of the complaint is forwarded to concern authority/department.

CONVENER