



## COMMITTEES 2017-2018

### FEEDBACK SYSTEM/ APPRAISAL SYSTEM

The Academic administration of the college is decentralized and transparency is maintained by constituting various committees with senior faculty members. Feedback System/Appraisal System is constituted with the following members.

S. No.	Name of the Faculty	Designation	Dept.
1	B.Shravani	Convener	MBA
2	G.Sridhar Babu	Member	EEE
3	T.Aruna Rani	Member	S&H
4	M.RajaSekhar	Member	CIVIL
5	Jaya Radha	Member	MBA
6	S. Ravi Kumar	Member	ECE
7	V.Prathima	Member	IT
8	K.Uma devi	Member	MECH
9	E.Soumya	Member	CSE

**Frequency of Meeting:** As and when required

#### Functions and Responsibilities

- To use Performance Appraisal and Feedback process as a valuable tool for Staff and college development and improvement.
- To conduct annual performance review meeting to review the achievements, that have been discussed throughout the year and then use this information as a development plan for the coming year.
- Communicate about the feedback, performance and revisit performance expectations.
- Gather feedback from multiple sources using 360 degree feedback to validate the observations, perceptions and correctly use rating scale.
- Assign a development plan to improve the performance and to support the college success.

*J. P. V. V.*  
**PRINCIPAL**  
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St. MARTIN'S ENGINEERING COLLEGE  
DHULAPALLY, SECUNDERABAD-14