



## St. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad -500014

### MINUTES OF MEETING

Meeting of the Feedback System/Appraisal System was held on July 25<sup>th</sup> 2014 at 11:00 AM in the Board Room of MG Block, SMEC. The following staff attended.

S. No.	Name of the Faculty	Designation	Dept.	Signature
1	B.Swathi	Convener	MBA	
2	Ch. Srinivas	Member	EEE	
3	E. Vijaya	Member	S&H	
4	D. Naresh Kumar	Member	CIVIL	
5	E. Pranavi	Member	MBA	
6	K. Hanuja	Member	ECE	
7	U. Sivaji	Member	IT	
8	K. Suresh Babu	Member	MECH	
9	A. Prakash	Member	CSE	

#### Points Discussed:

- To discuss about the objectives of feedback and appraisal, how the system works and that was a two way discussion.
- Summarizing about when should next feedback and appraisal processes happen.
- Any dissatisfaction in the feedback report should be resolved quickly.

  
Convener