



St. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Secunderabad – 500014

COMMITTEES 2014-2015

FEEDBACK SYSTEM/ APPRAISAL SYSTEM

The Academic administration of the college is decentralized and transparency is maintained by constituting various committees with senior faculty members. Feedback System/Appraisal System is constituted with the following members.

S. No.	Name of the Faculty	Designation	Dept.
1	B.Swathi	Convener	MBA
2	Ch. Srinivas	Member	EEE
3	E. Vijaya	Member	S&H
4	D.Naresh Kumar	Member	CIVIL
5	E. Pranavi	Member	MBA
6	K. Hanuja	Member	ECE
7	U. Sivaji	Member	IT
8	K. Suresh Babu	Member	MECH
9	A. Prakash	Member	CSE

Frequency of Meeting: As and when required

Functions and Responsibilities

- To use Performance Appraisal and Feedback process as a valuable tool for Staff and college development and improvement.
- To conduct annual performance review meeting to review the achievements, development and training, that have been discussed throughout the year and then use this information as a development plan for the coming year.
- Communicate about the feedback, performance and revisit performance expectations.
- Gather feedback from multiple sources using **360 degree feedback** to validate the observations, perceptions and correctly use rating scale.
- Assign a development plan to improve the performance and to support the college success.

PRINCIPAL

St. MARTIN'S ENGINEERING COLLEGE
DHULAPALLY, SECUNDERABAD-14