



## St. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad -500014

### MINUTES OF MEETING

Meeting of the Feedback System/Appraisal System was held on July 15<sup>th</sup> 2013 at 10:30 AM in MBA Department, SMEC. The following Committee members attended.

S. No.	Name of the Faculty	Designation	Dept.	Signature
1	B.Swathi	Convener	MBA	<i>Swathi</i>
2	Ch.Srinivas	Member	EEE	<i>Ch.S</i>
3	E. Vijaya	Member	S&H	<i>Vijaya</i>
4	D.Naresh Kumar	Member	CIVIL	<i>DK</i>
5	E. Pranavi	Member	MBA	<i>P. Pranavi</i>
6	G.Sujatha	Member	ECE	<i>G.Sujatha</i>
7	E. Srinath	Member	IT	<i>Srinath</i>
8	T. Paramesh	Member	MECH	<i>T. Paramesh</i>
9	S. Srilakshmi	Member	CSE	<i>S. Srilakshmi</i>

#### Points Discussed:

- To discuss about the Appraisal and feedback process.
- Summarizing about when should next performance appraisal and feedback process happen.
- To resolve the issues of dissatisfaction and to achieve high standards through diligent consideration of all complaints.

*Swathi*  
Convener