



**St.MARTIN'S ENGINEERING COLLEGE**  
DHULAPALLY, SECUNDERABAD – 500 100

**CIRCULAR**

Date: 08 Jan 2018

All the examination coordinators of concern Departments are requested to attend the meeting in the examination branch today by 11:30 AM.

**Agenda**

1. Examinations Rules and Regulations
2. Examination Notifications
3. Examination Timetables
4. Examination Registrations
5. Preparation of seating plan for Internal and External Exams
6. Conducting of Lab Exams
7. Internal Marks and External Marks Entry

  
CONVENER

Cc to: The Principal- For kind information  
All HODs- For Kind Information