## **CIRCULAR**

Date: 06 Jan 2017

All the examination coordinators of concern Departments are requested to attend the meeting in the examination branch today by 11:00 AM.

## Agenda

- 1. Examinations Rules and Regulations
- 2. Examination Notifications
- 3. Examination Timetables
- 4. Examination Registrations
- 5. Preparation of seating plan for Internal and External Exams
- 6. Conducting of Lab Exams
- 7. Internal Marks and External Marks Entry

CONVENER

Cc to: The Principal- For kind information
All HODs- For Kind Information