



St. MARTIN'S ENGINEERING COLLEGE

UGC Autonomous
NBA & NAAC A+ Accredited
Dhulapally, Secunderabad – 500100
www.smec.ac.in



MINUTES OF MEETING

Minutes of Meeting of the Civil Maintenance Committee meeting held on Aug 26th, 2022 at 10:30 AM in the Board Room, MG Block, SMEC.

The following members were present.

S. No.	Name of the Faculty	Designation	Dept.	Signature
1.	Mr. P. Guruswamy Goud	Convener	Civil	P. G. Goud
2.	Mr. Rajesh Goud	Member	Admin	R. Goud
3.	Mr. G. Sanjeev	Member	ECE	Sanjeev
4.	Mr. Nagendra	Member	Admin	Nagendra
5.	Mr. A. Ranjith	Member	Mech	Ranjith
6.	Mr. J. Anvesh	Member	Civil	Anvesh

Points Discussed:

- Reviewed the Plumbing issue in wash rooms
- Discussed about the Brick masonry work and painting in corridors in the Campus.
- Discussed about the Carpenter work for desks and class benches
- Reviewed the Maintenance of the Landscape and Gardening
- Reviewed the maintenance of false ceiling works in the campus.
- Discussed about the hostel building maintenance.

The above points were thoroughly debated and forwarded to the Management.

P. G. Goud
CONVENER

CC to:

1. The Chairman – for kind information
2. The Executive Director – For kind information
3. The Principal – For kind information
4. The Dean (Academic) – For kind information
5. The Dean (R & D) – For kind information
6. All HODs – For kind information
7. IQAC