



St. Martin's Engineering College

(UGC Autonomous)

Dhulapally, Secunderabad-500 100

NBA & NAAC A+ Accredited

www.smec.ac.in



Date: 24-08-2020

CIRCULAR

Civil Works Maintenance Committee meeting is scheduled to be held on Aug 25th, 2020 at 10:30 AM in the Board Room, MG Block, SMEC.

All the committee members are requested to attend the meeting.

Agenda:

1. Plumbing issue in wash rooms
2. Brick masonry work and painting work in corridors
3. Carpenter work for desks and class benches
4. Maintenance of the Landscape and Gardening
5. Maintenance of false ceiling works
6. Hostel Building Construction.

Cc to: 1) Principal
2) IQAC
3) All Department HOD's


Mr. V Rajesh

CONVENER