



# St. Martin's Engineering College

Dhulapally, Secunderbad-500100

MAINTENANCE COMMITTEE : 2018-19

CIVIL WORKS MAINTENANCE COMMITTEE

The Academic administration and maintenance of the college is decentralized and transparency is maintained by constituting various committees with suitable staff members. Civil Maintenance Committee is constituted with the following members.

S.No	Name of the Staff	Dept	Role
1	Mr V Rajesh	Civil Engineering	Convener
2	Mr.Rajesh Goud	Administration	Member
3	Mr.Surya Narayana Raju	Civil Engineering	Member
4	Mr.G.Kiran Yadav	Administration	Member
5	Mr T Sai Krishna Teja	Civil Engineering	Member

**Frequency of Meeting:** As and when required.

**Functionalities:**

- 1) The Civil Works Maintenance committee will keep the healthy working atmosphere in all buildings.
- 2) Establish a helpdesk to receive and register the complaints.
- 3) Rectify problems related to maintenance like Plumbing, Masonry, Carpentry, Painting, Landscaping, and Road Patch Works.
- 4) Rectify and communicate to the person who made the complaint regarding ratified status.

**PRINCIPAL**

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St. MARTIN'S ENGINEERING COLLEGE  
Dhulapally (V), Dundigal-Gandimaisamma (M)  
Medchal-Malkajgiri (D), Secunderabad-500100