



# St. Martin's Engineering College

Dhulapally, Secunderbad-500014

Date: 12-05-2015

## CIRCULAR

Civil Maintenance Committee meeting is scheduled to be held on 16<sup>th</sup> May, 2015 at 02:30 PM in the Board Room, MG Block, SMEC.

All the committee members are requested to attend the meeting.

### Agenda:

- 1) Water purifiers
- 2) Over Head water tank Maintenance
- 3) Painting in corridors and class rooms
- 4) Carpenter work for desks and class benches
- 5) Maintenance of the Landscape and Garden
- 6) Patch works on walls
- 7) Plumbing Maintenance

Cc to: 1)Principal  
2)IQAC  
3)All Departments HOD's

  
Mr M Venu Gopal  
CONVENER