



St. Martin's Engineering College

Dhulapally, Secunderbad-500014

Date: 7-05-2014

CIRCULAR

Civil Maintenance Committee meeting is scheduled to be held on 10th May, 2014 at 02:30 PM in the Board Room, MG Block, SMEC.

All the committee members are requested to attend the meeting.

Agenda:

- 1) Water purifiers
- 2) Over Head water tank Maintenance
- 3) Painting in corridors and class rooms
- 4) Carpenter work for desks and class benches
- 5) Maintenance of the Landscape and Garden
- 6) Patch works on walls
- 7) Plumbing Maintenance

Cc to: 1)Principal
2)IQAC
3)All Departments HOD's


Mr M Venu Gopal
CONVENER