



St. Martin's Engineering College

An Autonomous Institution
Dhulapally, Secunderabad-500 100
NBA & NAAC A+ Accredited



MINUTES OF MEETING

Meeting of the Cultural Committee was held on July 23rd 2020 at 11 AM. The following staff and students attended for zoom meeting:

S. No.	Name of the Faculty	Designation	Dept.
1	B. Shravani	Convener	MBA
2	N. Tulasi ram	Member	MECH
3	JK.Sandhya Kiran	Member	CIVIL
4	E.Soumya	Member	CSE
5	M. Vijaya Lakshmi	Member	IT
6	K. Anitha	Member	ECE
7	Neha Nandal	Member	CSE
8	D. Preethi(18K81A05D6)	Student Member	CSE
9	C. Namitha (19K81E0011)	Student Member	MBA

Points Discussed:

- To discuss about the objectives of Cultural Committee.
- Highlighting the achievements and success of previous year.
- Academic program plans are discussed.
- Summarizing about the activities to be held throughout the year.

The following staff and students attended for zoom meeting is enclosed




Convener

PERSPECTIVE PLAN OF CULTURAL COMMITTEE

S. No.	Date of the event	Department/ Committee	Plan (Name of the Event)	SOP (Standard Operating Procedure)	Budget for the event	Details
1	19-07-2020	Cultural Committee	Bonaalu Festival	Request to Principal to conduct Activity, Budget Plan and Approval, Expenditure report and Post event Report.		
2	15-08-2020	Cultural Committee	Independence Day	Request to Principal to conduct Activity, Budget Plan and Approval, Expenditure report and Post event Report.		
3	05-09-2020	Cultural Committee	Teacher's Day	Request to Principal to conduct Activity, Budget Plan and Approval, Expenditure report and Post event Report.		
4	15-09-2020	Cultural Committee	Engineer's Day	Request to Principal to conduct Activity, Budget Plan and Approval, Expenditure report and Post event Report.		
5	02-10-2020	Cultural Committee	Gandhi Jayanthi	Request to Principal to conduct Activity, Budget Plan and Approval, Expenditure report and Post event Report.		
6	16-10-2020	Cultural Committee	Bathukamma Festival	Request to Principal to conduct Activity, Budget Plan and Approval,		

					Expenditure report and Post event Report.			
7	09-01-2021	Cultural Committee	Fresher's Day		Request to Principal to conduct Activity, Budget Plan and Approval, Expenditure report and Post event Report.			
8	12-01-2021	Cultural Committee	National Youth Day		Request to Principal to conduct Activity, Budget Plan and Approval, Expenditure report and Post event Report.			
7	31-03-2021	Cultural Committee	Traditional Day		Request to Principal to conduct Activity, Budget Plan and Approval, Expenditure report and Post event Report			
8	03-04-2021	Cultural Committee	Annual Day		Request to Principal to conduct Activity, Budget Plan and Approval, Expenditure report and Post event Report			

Copy To:

1) The Principal- For kind Information

2) IQAC


Convener