



St.MARTIN'S ENGINEERING COLLEGE
DHULAPALLY, SECUNDERABAD - 500100

20/6/2017

To,
The Principal,
St Martin's Engineering College, Dhulapally,
Secunderabad-500100.

Respected Sir,

Sub: Proposal for conducting 'Bonaalu Festival' at our college campus — Reg.

It is to intimate that we want to organize 'Bonaalu Festival' at our college Campus on 23/06/2017. So there by I request you to kindly accept the Proposal to conduct the Program.

Thanking you Sir,

Yours Sincerely,


Cultural Convener

Submitted

J. J. Venk



St.MARTIN'S ENGINEERING COLLEGE
DHULAPALLY, SECUNDERABAD - 500100

BUDGET PROPOSAL

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad-500100.

21/06/2017.

Approved
J. P. Venner

SUB: Budget Proposal for conducting 'Bonaalu Festival' at our college campus —
Reg.

It is to intimate that we want to organize 'Bonaalu Festival' at our college Campus on 23/06/ 2017. So there by I kindly request you to sanction the amount to conduct the Program.

S NO	NAME OF THE EXPENDITURE	AMOUNT
1	Arrangements of Venue - Banners, Mikes	5000/-
2.	Flowers & Miscellaneous	2000/-
	Total Amount (Eight Thousand Rupees Only)	7000/-

Thanking you Sir,

Yours Sincerely,
[Signature]
Cultural Convener



St.MARTIN'S ENGINEERING COLLEGE
DHULAPALLY, SECUNDERABAD - 500100

Ref: SMEC/Principal's Office/2017-18/81

Date: 22-6-2017

CIRCULAR

All HODs, Staff & Students are hereby informed to attend the event of 'Bonaalu Festival' on 23/06/2017 in College Campus.


PRINCIPAL

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), District - Tel. Anjanamma (M)
Medchal-Malkajgiri (R), Secunderabad-500100

- CC: 1) The Chairman — For kind information
2) The Executive Director - for kind information
3) All HODs

CIVIL	CSE	ECE	EEE	IT	MECH	MBA	S&H
TPO	AO	Accounts	Librarian	Ex.Br			



St.MARTIN'S ENGINEERING COLLEGE

DHULAPALLY, SCECUNDERABAD - 500100

EXPENDITURE REPORT

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad.

24/06/2017

Respected Sir,

Sub: Expenditure spent on conducting 'Bonaalu Festival' at our college campus— Reg.
It is to intimate that we had organized 'Bonaalu Festival' at our college Campus on 23/06/2017.
So there by I am enclosing the details of Expenditure spent for the event.

S NO	NAME OF THE EXPENDITURE	AMOUNT
1	Arrangements of Venue - Banners, Mikes	5000/-
2.	Flowers & Miscellaneous	2000/-
	Total Amount (Twenty Thousand Rupees Only)	7000/-

Total expenditure incurred - 7000/-

Total amount sanctioned - 7000/-

Extra expenditure - NIL

Account

J. P. Venu

Thanking You Sir,

Yours Sincerely,

Cultural Convener



St.MARTIN'S ENGINEERING COLLEGE

DHULAPALLY, SCECUNDERABAD - 500100

POST EVENT REPORT

1. Name of the event: **Bonalu**
2. Event Date: **23/06/2017**
3. Brief description about the event:

Date: 24/6/2017

St.Martin's engineering college celebrated Bonalu Festival on 23/6/2017. The word *Bonam* is a contraction of the word *Bhojanam*, a Sanskrit loanword which means a meal or a feast in Telugu, is an *Offering to Mother Goddess*. Women prepare rice cooked with milk and jaggery in a new Brass or Earthen Pot adorned with Neem leaves, turmeric, Vermilion and a lit lamp on the top of the Pot. Women carry the pots on their heads and make an offering of Bonam along with Turmeric-Vermilion, Bangles and Saree to the Mother Goddess across the Temples. Students enthusiastically participated in the event and showcased their talents.

Encl: Photographs

Any remark / suggestion:

Sign of Organizing Faculty

Approved by Principal





St.MARTIN'S ENGINEERING COLLEGE
DHULAPALLY, SECUNDERABAD - 500100

16/9/2017

To,
The Principal,
St Martin's Engineering College, Dhulapally,
Secunderabad-500100.

Respected Sir,

Sub: Proposal for conducting 'Bathukamma Festival' at our college campus — Reg.

It is to intimate that we want to organize 'Bathukamma Festival' at our college Campus on 20/09/2017. So there by I request you to kindly accept the Proposal to conduct the Program.

Thanking you Sir,

Yours Sincerely,

Cultural Convener

Permitted

by



St.MARTIN'S ENGINEERING COLLEGE
DHULAPALLY, SECUNDERABAD - 500100

BUDGET PROPOSAL

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad-500100.

16/09/2017.

SUB: Budget Proposal for conducting 'Bathukamma Festival' at our college campus —
Reg.

It is to intimate that we Want to organize Bathukamma Festival' at our college Campus on 20/09/2017. So thereby I kindly Request you to Sanction the amount to conduct the Program.

S NO	NAME OF THE EXPENDITURE	AMOUNT
1	Arrangements of Venue - Banners, Mikes	15,000/-
2.	Flowers & Miscellaneous	4000/-
	Total Amount (Nineteen Thousand Rupees Only)	19,000/-

Thanking you Sir,

Yours Sincerely,


Cultural Convener

Approved
[Signature]



St.MARTIN'S ENGINEERING COLLEGE
DHULAPALLY, SECUNDERABAD - 500100

Ref: SMEC/Principal's Office/2017-18/46

Date: 19-9-2017

CIRCULAR

All HODs, Staff & Students are hereby informed to attend the event of 'Bathukamma Festival' on 20/09/2017 in College Campus.


PRINCIPAL

PRINCIPAL
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigudi-Gopalakrishna (M)
Medchal-Malkajgiri (R), Secunderabad-500100

- CC: 1) The Chairman — For kind information
2) The Executive Director - for kind information
3) All HODs

CIVIL	CSE	ECE	EEE	IT	MECH	MBA	S&H
TPO	AO	Accounts	Librarian	Ex.Br			



St.MARTIN'S ENGINEERING COLLEGE

DHULAPALLY, SCECUNDERABAD - 500100

EXPENDITURE REPORT

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad.

21/09/2017

Respected Sir,

Sub: Expenditure spent on conducting 'Bathukamma Festival' at our college campus— Reg.
It is to intimate that we had organized 'Bathukamma Festival' at our college Campus on 20/09/ 2017.
So there by I am enclosing the details of Expenditure spent for the event.

S NO	NAME OF THE EXPENDITURE	AMOUNT
1	Arrangements of Venue - Banners, Mikes	15000/-
2.	Flowers & Miscellaneous	4000/-
	Total Amount (Nineteen Thousand Rupees Only)	19000/-

Total expenditure incurred - 19000/-

Total amount sanctioned - 19000/-

Extra expenditure - NIL

Account Dept

Thanking You Sir,

Yours Sincerely,

[Signature]
Cultural Convener

[Signature]



St.MARTIN'S ENGINEERING COLLEGE

DHULAPALLY, SSECUNDERABAD - 500100

POST EVENT REPORT

Date: 21/9/2017

1. Name of the event: **Bathukamma**
2. Event Date: **20/9/2017**
3. Brief description about the event:

Bathukamma represents cultural spirit of Telangana. Bathukamma is a beautiful flower stack, arranged with different unique seasonal flowers most of them with medicinal values, in seven concentric layers in the shape of temple gopuram. In Telugu, 'Bathukamma' means 'Mother Goddess come Alive' and Goddess Maha Gauri-'Life Giver' is worshipped in the form of Bathukamma – the patron goddess of womanhood, Gauri Devi. St.Martin's engineering college celebrated Bathukamma Festival on 20/9/2017.

The program was started with the prayer song Dance and singing performances were done by the students and lot of games were also organized. And is also the time when wild flowers bloom in various vibrant colours across the uncultivated and barren plains of the region. The most abundant of these flowers are 'gunuka' (or 'gunugu') and 'tangedu'. There are other flowers like the 'banti', 'chamanti', 'nandi-varadhanam' etc.

Encl: Photographs

Any remark / suggestion:

Sign of Organizing Faculty

Approved by Principal





St. MARTIN's ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

Date : 27/10/2017

To,
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad-500100.

(per)

Sm
27/10/17

Respected Sir,

Sub: Proposal for conducting **Fresher's Day** Program at our college campus – Reg.

It is to intimate that we want to organize **Fresher's Day** at our college Campus. We want to organize this event on **03/11/2017**. So here by I Request you to kindly accept the Proposal to conduct the Program.

Thanking You Sir,

Yours Sincerely,

Cultural Convener



St. MARTIN's ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

28/10/2017

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad-500100.

Respected Sir,

Sub: Budget proposal for conducting **Fresher's Day** Program at our college campus – Reg.

It is to intimate that we want to organize **Fresher's Day** at our college Campus. We want to organize this event on **03/11/2017**. So here by I Request you to kindly Sanction the amount to conduct the Program.

Budget

S. No	Name of the Item Expenditure	Count	Amount
1	Arrangements of Venues - Banners, Mikes ,carpets, DJ& Miscellaneous Expenditures		70,000
2	Food	1800	1,80,000
	Total Amount (Rupees Two Lakh Fifty Thousand Rupees Only)		2,50,000/-

Thank You

permitted
Am
28/10/17
Yours Sincerely,


Cultural Convener



St. MARTIN's ENGINEERING COLLEGE

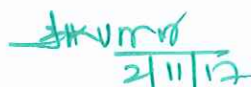
Dhulapally , Secunderabad-500100

Date: 02/11/2017

Ref: SMEC/Principal's Office/2017-18/30

CIRCULAR

All HODs, Staff & Students are hereby informed to attend the event of "**Fresher's Day**" on **03-11-2017**, at College Campus.


Principal

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Walkajigiri (D), Secunderabad-500100

- Cc to: 1) The Chairman – For kind information
2) The Executive Director - For kind information
3) All HODs

Civil	CSE	ECE	EEE	IT	MECH	MBA	S&H
TPO	AO	Accounts	Librarian	Ex.Br.			



St. MARTIN's ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

DATE: 05/11/2017

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad-500100.

Respected Sir,

Sub: Expenditure spent on conducting **Fresher's Day** Program at our college campus – Reg.

It is to intimate that we have organized **Fresher's Day** at our college Campus on **03/11/2017**. So hereby I am enclosing the details of expenditure spent to conduct the Program.

Expenditure

S. No	Name of the Item Expenditure	Count	Amount
1	Arrangements of Venues - Banners, Mikes ,carpets, DJ& Miscellaneous Expenditures		70,000
2	Food	1800	1,80,000
	Total Amount (Two lakh Fifty Thousand Rupees Only)		2,50,000/-

Total Expenditure incurred	-	2,50,000.00
Total amount sanctioned as advance	-	2,50,000.00

Extra Expenditure	-	NIL
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Thanks for providing me this wonderful opportunity.

Thanking You Sir,

Yours Sincerely,


Cultural Convener



St. MARTIN's ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

POST EVENT REPORT

Date: 05/11/2017

1. Name of the event: **Fresher's Day**
2. Event Date: **03/11/2017**
3. Brief description about the event:

Fresher's Party Report held on 03.11.2017

"Fresher Party" in any college is an event which every student eagerly awaits from the time of their admissions. The 3rd November 2017 was marked as a memorable day in the life of every fresher of 2016-17 batch at St. Martin's Engineering .

The Fresher's day is a day that was filled with excitement, joy, music, enthusiasm, laughter and happiness. The dress code for the Fresher's day was 'Dress your Best'

The celebration started sharp at 10.00 am at Various departments with the opening prayer followed by the welcome address by Heads of the Departments. The Fresher's were formally welcomed into the St. Martin's family.

Principal addressed the students with a warm welcome note and highlighted the academic cultural at the institute.

The program kick-started with the prayer song and the lightening of lamp followed with ramp walk by all Fresher's. Every participant was dressed dashing and were leaving fire on the ramp. Dance and singing performances were done by the senior students. lot of games were also organized. Refreshments were provided by the college. DJ was organized by the college.

Encl: Photographs

Any remark / suggestion:

Sign of Organizing Faculty

Approved by Principal

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundurthi-Gandimaisamma (M)
Medchal-Malkaj (T), Secunderabad-500100







St. MARTIN'S ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

03/01/2018

To,
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad- 500100.

Respected Sir,

Sub: Proposal for conducting 'Sankranthi Festival' at our college campus – Reg.

It is to intimate that we want to organize **Sankranthi Festival'** at our college Campus. We want to organize this event on **08/01/2018**. So hereby I Request you to kindly accept the Proposal to conduct the Program.

Thanking You Sir,

personal

from
3/1/18

Yours Sincerely,

Cultural Convener



St. MARTIN'S ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

04/01/2018

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad-500100.

Respected Sir,

Approved
[Signature]
4/1/18

Sub: Budget proposal for conducting 'Sankranthi Festival' at our college campus – Reg.

It is to intimate that we want to organize **Sankranthi Festival** at our college Campus. We want to organize this event on **08-01-2018**. So here by I Request you to kindly Sanction the amount to conduct the Program.

Budget

S. No	Name of the Item Expenditure	Count	Amount
1	Arrangements of Venues - Mikes ,carpets		5500
2	Sweets & Miscellaneous Expenditures		3000
	Total Amount (Eight Thousand five hundred rupees Only)		8500/-

Thank You

Yours Sincerely,

[Signature]
Cultural Convener



St. MARTIN'S ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

Ref: SMEC/Principal's Office/2017-2018/52

Date: 06-01-2018

CIRCULAR

All HODs, Staff & Students are hereby informed to attend the event of "Sankranti Festival" on 08-01-2018, at College Campus.


Principal

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (O), Secunderabad-500100

- Cc to: 1) The Chairman – For kind information
2) The Executive Director - For kind information
3) All HODs

Civil	CSE	ECE	EEE	IT	MECH	MBA	S&H
TPO	AO	Accounts	Librarian	Ex.Br.			



St. MARTIN'S ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

09/01/2018

It is to intimate that we have organized 'Sankranthi Festival' at our college Campus on **08-01-2018**. So hereby I am enclosing the details of expenditure spent to conduct the Program.

Expenditure

S. No	Name of the Item Expenditure	Count	Amount
1	Arrangements of Venues - Mikes ,carpets		5500/-
2	Miscellaneous Expenditures		3000/-
	Total Amount (Rupees Eight thousand Five hundred only)		8500/-

Total Expenditure incurred - 8000/-

Total amount sanctioned as advance - 8000/-

Extra Expenditure - Nil

Thanking You Sir,

Yours Sincerely,


Cultural Convener

H/c Dept

fm
9/1/18



St. MARTIN'S ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

POST EVENT REPORT

Date: 09/1/2018

1. Name of the event: **Sankranthi**
2. Event Date: **8/1/2018**
3. Brief description about the event:

Makara Sankranti is one of the few ancient Indian festivals that has been observed according to solar cycles, while most festivals are set by the lunar cycle of the lunisolar Hindu calendar. Being a festival that celebrates the solar cycle, it almost always falls on the same Gregorian date every year (January 14), except in some years when the date shifts by a day for that year. The festivities associated with Makar Sankranti are known by various names such as Maghi (preceded by Lohri) by north Indian Hindus and Sikhs, Makara Sankranti (Pedda Pandaga) in Andhra Pradesh, Karnataka and Telangana, Sukarat in central India, Magh Bihu by Assamese, and Pongal by Tamils. St. Martin's engineering college celebrated Sankranthi Festival on 8/01/2018, And the students were enthusiastically participated in all cultural events.

Encl: Photographs

Any remark / suggestion:

Sign of Organizing Faculty

Approved by Principal

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gendimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500100







St.MARTIN'S ENGINEERING COLLEGE
DHULAPALLY, SECUNDERABAD - 500100

5/01/2018

To,
The Principal,
St Martin's Engineering College, Dhulapally,
Secunderabad-500100.

Respected Sir,

Sub: Proposal for conducting 'TRADITIONAL DAY' at our college campus — Reg.

It is to intimate that we want to organize TRADITIONAL DAY at our college Campus on January, 9th 2018. So there by I request you to kindly accept the Proposal to conduct the Program.

Thanking You Sir,

Yours Sincerely,


Cultural Convener



St.MARTIN'S ENGINEERING COLLEGE
DHULAPALLY, SECUNDERABAD - 500100

BUDGET PROPOSAL

To
The Principal,
St Martin's Engineering College,
Dhulapally,

06/01/2018.

SUB: Budget Proposal for conducting TRADITIONAL DAY Program at our college campus —
Reg.


It is to intimate that we want to organize TRADITIONAL DAY at our college Campus on January, 09th 2018. So there by I kindly request you to sanction the amount to conduct the Program.

S NO	NAME OF THE EXPENDITURE	AMOUNT
1	Arrangements of Venue - Banners, Mikes & Miscellaneous	20000/-
2.	Refreshments	10000
	Total Amount (thirty Thousand Rupees Only)	30000/-

Thanking You Sir,

Yours Sincerely,


Cultural Convener

Approved

6/1/18



St.MARTIN'S ENGINEERING COLLEGE
DHULAPALLY, SECUNDERABAD - 500100

Ref: SMEC/Principal's Office/2017-2018/68

Date: 08-01-2018

CIRCULAR

All HODs, Staff & Students are hereby informed to attend the event of "TRADITIONAL DAY" on 9th January, 2018 in College Campus.


PRINCIPAL

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigai-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500100

- CC: 1) The Chairman — For kind information
2) The Executive Director - for kind information
3) All HODs

CIVIL	CSE	ECE	EEE	IT	MECH	MBA	S&H
TPO	AO	Accounts	Librarian	Ex.Br			



St.MARTIN'S ENGINEERING COLLEGE

DHULAPALLY, SCECUNDERABAD - 500100

EXPENDITURE REPORT

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad.

10/01/2018

Respected Sir,

Sub: Expenditure spent on conducting TRADITIONAL DAY Program at our college campus— Reg.

It is to intimate that we had organized Traditional day at our college Campus on January, 9th 2018. So there by I am enclosing the details of Expenditure spent for the event.

S NO	NAME OF THE EXPENDITURE	AMOUNT
1	Arrangements of Venue - Banners, Mikes & Miscellaneous	20000/-
2.	Refreshments	10000
	Total Amount (thirty Thousand Rupees Only)	30000/-

Total expenditure incurred - 30000/-

Total amount sanctioned - 30000/-

Extra expenditure - NIL

Thanking You Sir,

Yours Sincerely,
Cultural Convener

A/c Dept
seen
for
10/1/18









St. MARTIN's ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

Date:4/03/2018

To,
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad- 500100.

permitted

4/3/18

Respected Sir,

Sub: Proposal for conducting 'Ugadi Festival' at our college campus – Reg.

It is to intimate that we want to organize **Ugadi Festival'** at our college Campus. We want to organize this event on **8/03/2018**. So hereby I Request you to kindly accept the Proposal to conduct the Program.

Thanking You Sir,

Yours Sincerely,

Cultural Convener



St. MARTIN's ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

5/03/2018

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad-500100.

Respected Sir,

Approved
dm
5/3/18

Sub: Budget proposal for conducting **Ugadi Festival'** Program at our college campus – Reg.

It is to intimate that we want to organize **Ugadi Festival'** at our college Campus. We want to organize this event on **8-03-2018**. So here by I Request you to kindly Sanction the amount to conduct the Program.

Budget

S. No	Name of the Item Expenditure	Count	Amount
1	Arrangements of Venues - Mikes ,carpets		5500
2	Sweets & Miscellaneous Expenditures		3000
	Total Amount (Eighth Thousand Five hundred rupees Only)		8500/-

Thank You

Yours Sincerely,

[Signature]
Cultural Convener



St. MARTIN's ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

Ref: SMEC/Principal's Office/2017-2018/83

Date: 7-03-2018

CIRCULAR

All HODs, Staff & Students are hereby informed to attend the event of "Ugadi Festival' " on 8-03-2018, at College Campus.


Principal

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500100

- Cc to: 1) The Chairman – For kind information
2) The Executive Director - For kind information
3) All HODs

Civil	CSE	ECE	EEE	IT	MECH	MBA	S&H
TPO	AO	Accounts	Librarian	Ex.Br.			



St. MARTIN's ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

Date: 9/03/2018

It is to intimate that we have organized **Ugadi Festival'** at our college Campus on **8-03-2018**. So hereby I am enclosing the details of expenditure spent to conduct the Program.

Expenditure

S. No	Name of the Item Expenditure	Count	Amount
1	Arrangements of Venues - Mikes ,carpets		5000/-
2	Miscellaneous Expenditures		3000/-
	Total Amount (Rupees Eight thousand five hundred only)		8500/-

Total Expenditure incurred	-	8500/-	
Total amount sanctioned as advance	-	8500/-	
Extra Expenditure	-	Nil	

H/c Dec
9/3/18

Thanking You Sir,

Yours Sincerely,

[Signature]
Cultural Convener







St. MARTIN's ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

05/03/2018

To,
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad-500100.

Respected Sir,

permanant
5/3/18

Sub: Proposal for conducting '16th Annual Day' Program at our college campus – Reg.

It is to intimate that we want to organize '16th Annual Day' at our college Campus. We want to organize this event on **30-03-2018**. So here by I Request you to kindly accept the Proposal to conduct the Program.

Thanking You Sir,

Yours Sincerely,


Cultural Convener



St. MARTIN's ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

12/03/2018

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad-500100.

Respected Sir,

Approved
Jm
12/3/18

Sub: Budget proposal for conducting 16th Annual Day Program at our college campus- Reg.

It is to intimate that we want to organize ,16th Annual Day'at our college Campus. We want to organize this event on**30-03-2018**. So here by I Request you to kindly Sanction the amount to conduct the Program.

Budget

S. No	Name of the Item Expenditure	Count	Amount
1	Arrangements of Stage, Banners, Mikes, Carpet, chairs Lighting, Decoration Expenditures other miscellaneous Expenses.		1,20,000
2	Snacks	3000	1,20,000
3	Inviting the guests, Dinner for the Guest and honoring the guest		75,000
4	Choreography, Costumes and other expenses		75,000
5	Video and Photography		85,000
	Total Amount (Rupees Four Lakh eighty five Thousand Rupees Only)		4,85,000/-

Thank You,

Yours Sincerely,


Cultural Convener



St. MARTIN's ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

Ref: SMEC/Principal's Office/2017-18/86

Date: 17-03-2018

CIRCULAR

All the Staff & Students are hereby informed that '**16th ANNUAL DAY**' will be celebrated on 30th March 2018. In view of the Annual day, interested students should enroll their names with their respective department Coordinators on or before 19th March 2018 for Group dances. Auditions will be held on 20th March 2018.

[Handwritten Signature]
17/3/18

Principal

PRINCIPAL

St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500100

- Cc to: 1) The Chairman – For kind information
2) The Executive Director - For kind information
3) All HODs

Civil	CSE	ECE	EEE	IT	MECH	MBA	S&H
TPO	AO	Accounts	Librarian	Ex.Br.			



St. MARTIN's ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

02/04/2018

To
The Principal,
St Martin's Engineering College,
Dhulapally,
Secunderabad-500100.

Respected Sir,

Sub: Expenditure spent on conducting 'Annual Day' Program at our college campus – Reg.

As we have organized 'Annual Day' at our college Campus on **30-03-2018**. So hereby I am enclosing the details of expenditure spent to conduct the Program.

Expenditure

S. No	Name of the Item Expenditure	Count	Amount
1	Arrangements of Stage, Banners, Mikes, Carpet, chairs Lighting, Decoration Expenditures other miscellaneous Expenses.		1,20,000
2	Snacks	3000	1,20,000
3	Inviting the guests, Dinner for the Guest and honoring the guest		75,000
4	Choreography, Costumes and other expenses		75,000 85,000
5	Video and Photography		
	Total Amount (Rupees Four Lakh eighty five Thousand Rupees Only)		4,85,000/-

Total Expenditure incurred - 4,85,000

Total amount sanctioned as advance - 4,85,000

Extra Expenditure - NIL

A/C Debit

[Signature]
2/4/18

Thanks for providing me this wonderful opportunity.

Thanking You Sir,

Yours Sincerely,

[Signature]
Cultural Convener



St. MARTIN's ENGINEERING COLLEGE

Dhulapally , Secunderabad-500100

POST EVENT REPORT

Date: 02.04.2018

1. Name of the event: 'Annual Day'
2. Event Date: **30-03-2018**
3. Brief description about the event:

Annual Day' Report held on 30.03.2018

St.Martin's Engineering College celebrated its Sixteenth Annual Day on 30.03.2018 amidst great zest, vibrancy and elation.

The chief guest for the Annual Day was

- Sri. EtelaRajender, Honble Finance Minister ,Govt of Telangana.

Guest of Honour

- Sri. Ch.Malla Reddy, Member of Parliament, Govt of India.
- Sri.Mynampally Hanumanth Rao, Honourable Member of Legislative Council (MLC), District President for Greater Hyderabad.
- Sri. Shambipur Raju, Hon'ble MLC, Ranga Reddy Dist.
- Sri. KP Vivekanand, Honourable MLA Quthbullapur.

The programme commenced with the lighting of the Ceremonial lamp by the Hon'ble Chief Guest.

Principal Sir Presented the Annual report, sharing the laurals and achievements of the college and its Academic Performances.

The Annual Prize Distribution function was a moment of pride and honour for all the winners and achievers of the College. The students were awarded prizes in the Academic as well as Co-Curricular areas.

The function included fusion of cultural performance by the students.

The program concluded with National Anthem. Refreshments were served to the audience during the program.

Encl: Photographs

Any remark / suggestion:

Sign of Organizing Faculty

Approved by Principal

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500100





