



St. MARTIN'S ENGINEERING COLLEGE

UGC Autonomous

NBA & NAAC A+ Accredited

Dhulapally, Secunderabad – 500100

www.smec.ac.in



COMPUTER MAINTENANCE COMMITTEE: 2022-23

Minutes of meeting

Date: 08-11-2023

Computer Maintenance Committee meeting was held on November 08th, 2023 at 3:00 PM in the Meeting Room of IT Department at MG Block. The following members were present.

Agenda: Regarding Computer Maintenance.

Computer Maintenance Committee

S. No	Name of the Faculty	Designation	Department	Signature
1.	Mr. A Bhasha	Convener	IT	
2.	Mr. S Avinash	Member	CSE	
3.	Mr. G Navabharat reddy	Member	ECE	
4.	Mr. K.V Govardhan Rao	Member	EEE	
5.	Mr. A Ranjit	Member	ME	
6.	Mr. K Upendar Reddy	Member	FME	

Points Discussed:

1. Reviewed of computer service to all concerned and recommended to the higher authority.
2. Repair and maintenance of computer systems and networking reviewed.
3. Recommended for Internet facility wherever it is required.
4. Review the requirement computer networking in various departments.

The above points were thoroughly debated and forwarded to the principal.

Convener

Cc to:

The principal -For kind information