



# St. Martin's Engineering College

Dhulapally, Secunderabad-500 014

Date: 14/03/2016

## MINUTES OF MEETING

Computer Maintenance Committee meeting was held on 14<sup>th</sup> March, 2016 at 02:30 PM in the Meeting Room of IT Department at M.G.Block, SMEC.

The following members were present:

S.No	Name of the Staff	Dept	Role	Signature
1	Dr. R.Ch. Naidu	IT	Convener	<i>Naidu</i>
2	Mr. Y.Praveen Kumar	IT	Member	<i>Praveen</i>
3	Mr. S.Srikanth	IT	Member	<i>Srikanth</i>
4	Mr. Satyakanth	IT	Member	<i>Satyakanth</i>
5	Mr. Promodh Kiran	IT	Member	<i>Promodh</i>
6	Mr. P.Durga Rao	IT	Member	<i>Durga Rao</i>

### Points discussed:

1. Discussed the previous issues and the status of its rectifications.
2. Discussed the Network bandwidth issue.
3. Decided on surveillance camera installation and its maintenance.
4. Exchanged opinion on the various software available and their purchase.
5. Decided on the number of projectors and Gigabit switches required.

The above points were thoroughly debated and forwarded to the Management.

*Naidu*  
CONVENER

Cc to:  
The Principal-For kind information