



# St. Martin's Engineering College

Dhulapally, Secunderbad-500 014

Date: 18/05/2015

## MINUTES OF MEETING

Computer Maintenance Committee meeting was held on 18<sup>th</sup> May, 2015 at 11:30 AM in the Board Room at MG Block, SMEC.

The following members were present:

S.No	Name of the Staff	Dept	Role	Signature
1	Dr. R.Ch.Naidu	IT	Convener	
2	Mr. P.Durga Rao	IT	Member	
3	Mr. Y.Praveen Kumar	IT	Member	
4	Mr. S.Srikanth	IT	Member	
5	Mr. S. Lakshmi Kanth	IT	Member	
6	Mr. G.Shiva	IT	Member	

### Points discussed:

1. Discussed the pending as well as resolved issues.
2. Problems of computer labs of all departments and their maintenance
3. Regular maintenance of UPS and surveillance cameras.
4. Renewal of software.
5. Any further requirement of switches and wifi routers.

The above point were thoroughly debated and forwarded to the Management.

CONVENER

Cc to:  
The Principal-For kind information