



St. Martin's Engineering College

Dhulapally, Secunderabad-500 014

Date: 26/03/2014

MINUTES OF MEETING

Computer Maintenance Committee meeting was held on 26th March, 2014 at 02:30 PM in the Board Room at MG Block, SMEC.

The following members were present:

S.No	Name of the Staff	Dept	Role	Signature
1	Dr.R.Ch.Naidu	IT	Convener	<i>Naidu S.</i>
2	Mr. P.Durga Rao	IT	Member	<i>Durgarao</i>
3	Mr. Y.Praveen Kumar	IT	Member	<i>Praveen</i>
4	Mr. S.Srikanth	IT	Member	<i>Srikanth</i>
5	Mr. M. Venkat	IT	Member	<i>Venkat</i>
6	Mr. S.Rama Krishna	IT	Member	<i>SRK</i>

Points discussed:

1. Discussed the pending issues and how to resolve them.
2. Maintenance of the computer systems at various locations.
3. Maintenance of the Servers and Networks, provided.
4. Maintenance of the UPS.
5. Requirement of the IT related equipment to departments.
6. Maintenance of surveillance cameras in the campus.

The above points were thoroughly debated and forwarded to the Management.

Naidu S.
CONVENER

Cc to:
The Principal-For kind information