



St. Martin's Engineering College

Dhulapally, Secunderabad-500 014

Date: 18/03/2013

MINUTES OF MEETING

Minutes of meeting of the maintenance committee held on 18th March, 2013 at 03:00 PM in the Board Room at MG Block, SMEC.

The following members were present:

S.No	Name of the Staff	Dept	Role	Signature
1	Dr.R.Ch.Naidu	IT	Convener	<i>Dr. R. Ch. Naidu</i>
2	Y.Praveen Kumar	IT	Member	<i>Y. Praveen Kumar</i>
3	M. Venkat	IT	Member	<i>M. Venkat</i>
4	S.Rama Krishna	IT	Member	<i>S. Rama Krishna</i>
5	Shanmugh	IT	Member	<i>Shanmugh</i>
6	Mangaiah	IT	Member	<i>Mangaiah</i>

Points discussed:

1. Discussed the pending as well as resolved issues.
2. Maintenance of the systems and UPS
3. Maintenance of the Servers and Network.
4. Requirement of the equipments for various departments
5. Maintenance of surveillance cameras in the campus.

The above points were thoroughly debated and forwarded to the Management.

Dr. R. Ch. Naidu
CONVENER

Cc to:
The Principal-For kind information