



St. Martin's Engineering College

Dhulapally, Secunderabad-500 014

Date: 19/05/2016

MINUTES OF MEETING

Computer Centre Committee meeting was held on May 19th, 2016 at 10:30 AM in the Board Room of MG Block, SMEC. The following members were attended.

S.No	Name of the Staff	Designation	Dept.	Signature
1	Mr. Shraban Kumar Apat	Convener	IT	
2	Ms. S.Swetha	Member	CSE	
3	Mr. D.Prasad	Member	ECE	
4	Mr. A.Srikanth	Member	EEE	
5	Mr. Balaji Tandle	Member	Mech	
6	Mr. G. Pradeep Kumar	Member	CIVIL	
7	Mr. Y. Praveen Kumar	Member	IT	
8	Mr. M. Satyaswaroop Roy	Member	MBA	

Points discussed:

- Repair and maintenance of the computer systems and networking.
- Decided to update the Antivirus in the Computer Centre.
- To take the student feedback as when required.
- To conduct the online test during campus placement drive.
- NPTEL Program-All Faculty and Student will avail the facility.

The above points were thoroughly discussed and forwarded to the Management.

CONVENER

Cc to:

The Principal-For kind information