



St. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad – 500014.

ATTENDANCE COMMITTEE

ACTION PLAN

S.No	Action Points	Points Discussed	Action Taken	Status
1.	Day wise Attendance	<ul style="list-style-type: none">Identifying Students with excessive absents.Review student progress periodically.Ensure attendance-related information is communicated to students, staff, and parents.	<ul style="list-style-type: none">We have identified the irregular students and information about the detention of the students has been communicated to their parents.	Plan Implemented successfully.
2.	Fortnight Attendance	To be uploaded to JNTUH portal	Uploaded	Ok


CONVENER