



# St. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad – 500014.

## ATTENDANCE COMMITTEE

### ACTION PLAN

S.No	Action Points	Points Discussed	Action Taken	Status
1.	Day wise Attendance	<ul style="list-style-type: none"><li>• Identifying Students with excessive absents.</li><li>• Review student progress periodically.</li><li>• Ensure attendance-related information is communicated to students, staff, and parents.</li></ul>	<ul style="list-style-type: none"><li>• We have identified the irregular students and information about the detention of the students has been communicated to their parents.</li></ul>	Plan Implemented successfully.
2.	Monthly Attendance	To be uploaded to JNTUH portal	Uploaded	Ok

  
CONVENER