



ST. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad-500100

NO: SMEC/ARC/2018-19/03

Date: 10-07-2018

To
The Sub-Inspector of Police,
Police Station,
Kompally.

Sub: Invitation to attend the Anti-Ragging Awareness Program-Reg.

Sir,

I, the principal of the St. Martin's Engineering College, feel happy to inform you that we are going to conduct an Anti-Ragging Awareness Program at our college on 12-07-2018 to bring awareness about ragging and its consequences among students.

Hence, I request you to attend the meeting as the Chief-guest and motivate students to create a friendly environment at our college. We will be privileged with your presence.

Thanking you sir,

Yours faithfully

Principal

St.Martin's Engineering College

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500100



ST. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad-500100

NO: SMEC/ARC/2018-19/04

Date: 10-07-2018

CIRCULAR

The Sub-Inspector of Kompally Police Station has responded to our invitation and expressed his acceptance through a phone call to attend as the chief guest for the Anti-Ragging awareness program that is going to be conducted on 12-07-2018.

Received your Contribution
DeeDee
10/7/18

[Handwritten Signature]
10/7/18

Principal

PRINCIPAL

St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500100



ST. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad-500100

Date: 10/07/2018

BUDGET PROPOSAL

To
The Principal,
St. Martin's Engineering College,
Dhulapally-Secunderabad- 500100.

Sub: Budget Proposal -Anti-Ragging awareness program on 12-07-2018.

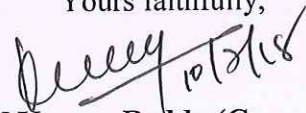
Respected Sir,

As we know that Anti-Ragging awareness program is scheduled on 12-07-2018, Budget proposal for this program is estimated as under:

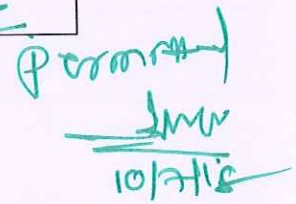
S. No	Description	Amount in Rs.
1	Badges	500
2	Flowers/Garland	500
3	Banners	500
4	Snacks/Tea	2000
Total		3500/-

I request you to kindly sanction the amount at the earliest.

Yours faithfully,



Dr.V.Kesava Reddy (Convener)
Anti-Ragging Committee





ST. MARTIN'S ENGINEERING COLLEGE

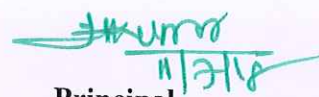
Dhulapally, Secunderabad-500100

NO: SMEC/ARC/2018-19/05

Date: 11.07.2018

CIRCULAR

This is to inform all the II B .Tech students to attend to the Awareness Program on 'Ragging' by the Police Officers on 12.07.2018 in Main Auditorium.


Principal

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500100



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POST EVENT REPORT

(should be submitted within two days)

Date: 13-07-2018

1. Name of the event: Anti-Ragging awareness program
2. Event Date: 12-07-2018
3. Brief description about the event:

The Anti Ragging meeting was conducted on 12-07-2018 at M.G.Block in our college. It was presided by the Principal, in whose introductory speech the importance of awareness about human psychology and attitude towards co-human beings were highlighted.

The Chief Guest for program, Sub-Inspector of Kompally Police Station motivated senior students to interact among them in such a way how we behave with our family members. He also highlighted the students' responsibilities for making our nation a great and developed.

The program was attended by the principal, the Chairman, the Executive Director, senior students, anti-ragging committee members and all the staff. Snacks were offered to all the staff and students at the end of program.

Encl: 2 Photographs

Report prepared by: Dr.V.Kesava Reddy

Any remark / suggestion:

Sign of Organizing Faculty

Sign of HOD

Approved by Principal

PRINCIPAL
St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M)
Medchal-Malkajgiri (D), Secunderabad-500100



ST. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad-500100

Date: 13/07/2018

EXPENDITURE REPORT

To
The Principal,
St. Martin's Engineering College,
Dhulapally-Secunderabad- 500100.

Sub: Expenditure report- Anti-Ragging awareness program on 12-07-2018.

Respected Sir,

Expenditure Report for this program is as under:

S. No	Description	Amount in Rs.
1	Badges	500
2	Flowers/Garland	500
3	Banners	500
4	Snacks/Tea	2000
Total		3500/-

A/c Dept
13/7/18

Yours faithfully,

V. Kesava Reddy
13/7/18

Dr.V.Kesava Reddy (Convener)

Anti-Ragging Committee