



ST. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad - 500014

NO: SMEC/ARC/2016-17/03

Date: 22-06-2016

To
The Sub-Inspector of Police,
Police Station,
Kompally.

Sub: Invitation to attend the Anti-Ragging Awareness Program-Reg.

Sir,

I, the principal of the St. Martin's Engineering College, feel happy to inform you that we are going to conduct an Anti-Ragging Awareness Program at our college on 25-06-2016 to bring awareness about ragging and its consequences among students.

Hence, I request you to attend the meeting as the Chief-guest and motivate students to create a friendly environment at our college. We will be privileged with your presence.

Thanking you sir,

Yours faithfully,


Principal

PRINCIPAL
St. Martin's Engineering College
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Qutbullapur Mandal,
Secunderabad-500 014, A.P.



ST. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad-500014

NO: SMEC/ARC/2016-17/04

Date: 22-06-2016

CIRCULAR

The Sub-Inspector of Kompally Police Station has responded to our invitation and expressed his acceptance through a phone call to attend as the chief guest for the Anti-Ragging awareness program that is going to be conducted on 25-06-2016.

Consented
bleeey
22/6/16

SM
Principal
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Qutbullapur Mandal,
Secunderabad-500 014, A.P.



ST. MARTIN'S ENGINEERING COLLEGE

Dhullapally, Secunderabad -500014

Date: 23/06/2016

BUDGET PROPOSAL

To
The Principal,
St. Martin's Engineering College,
Dhulapally-Secunderabad- 500014.

Sub: Budget Proposal -Anti-Ragging awareness program on 25-06-2016

Respected Sir,

As we know that Anti-Ragging awareness program is scheduled on 25-06-2016, Budget proposal for this program is estimated as under:

S. No	Description	Amount in Rs.
1	Badges	600
2	Flowers/Garland	800
3	Banners	600
4	Snacks/Tea	3000
Total		5000/-

I request you to kindly sanction the amount at your earliest.

Sanctioned
hnp
23/6/16
PRINCIPAL
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Qutbullapur Mandal,
Secunderabad-500 014, A.P.

Yours faithfully,

Dr. V. Kesava Reddy
23/6/16

Dr.V.Kesava Reddy (Convener)

Anti-Ragging Committee



ST. MARTIN'S ENGINEERING COLLEGE


Dhulapally, Secunderabad-500014

NO: SMEC/ARC/2016-17/05

Date: 24.06.2016

CIRCULAR

This is to inform all the II B .Tech students to attend to the Anti-Ragging awareness program to be held on 25 -06-2016 at Rabindranath Tagore auditorium. Kindly assemble at the auditorium by 2 :00 P.M.


Principal
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Qutbullapur Mandal,
Secunderabad-500 014, A.P.



ST. MARTIN'S ENGINEERING COLLEGE

Dhullapally, Secunderabad -500014

POST EVENT REPORT

(should be submitted within two days)

Date: 27-06-2016

1. Name of the event: Anti-Ragging awareness program
2. Event Date: 25-06-2016
3. Brief description about the event:

The Anti Ragging meeting was conducted on 25-06-2016 at Rabindranath Tagore Auditorium in our college. It was convened by the Anti-Ragging committee members under the super vision of the Principal. The Principal, in his introductory speech, he spoke about the youth, their modern lifestyles, how affecting their bright careers.

The Chief Guest for program, Sub-Inspector of Kompally Police Station motivated senior students as well as junior students to interact among them in a cooperative manner without any ill thoughts and also their responsibilities to make our nation a developed nation.

The program was attended by the Principal, the Chairman, the Executive Director, senior students, anti-ragging committee members and all the staff. Snacks were offered to all the staff and students at the end of program.

Report prepared by: Dr.V.Kesava Reddy

Any remark / suggestion:

V. Kesava Reddy
27/6/16

Sign of Organizing Faculty

V. Kesava Reddy
27/6/16

Sign of HOD

S. M. S.
Approved by Principal

PRINCIPAL
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Qutbullapur Mandal,
Secunderabad-500 014, A.P.



ST. MARTIN'S ENGINEERING COLLEGE

Dhullapally, Secunderabad -500014

Date: 27/06/2016

EXPENDITURE REPORT

To
The Principal,
St. Martin's Engineering College,
Dhulapally-Secunderabad- 500014.

Sub: Expenditure report - Anti-Ragging awareness program on 25-06-2016.


Respected Sir,

Expenditure Report for this program is as under:

S. No	Description	Amount in Rs.
1	Badges	400
2	Flowers/Garland	500
3	Banners	600
4	Snacks/Tea	3000
Total		4500/-

PRINCIPAL
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Qutbullapur Mandal
Secunderabad-500 014, A.P.

Yours faithfully,


Dr. V. Kesava Reddy (Convener)
Anti-Ragging Committee