



ST. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad-500014

NO: SMEC/ARC/2015-16/03

Date: 27-07-2015

To
The Sub-Inspector of Police,
Police Station,
Kompally.

Sub: Invitation to attend the Anti-Ragging Awareness Program-Reg.

Sir,

I, the principal of the St. Martin's Engineering College, feel happy to inform you that we are going to conduct an Anti-Ragging Awareness Program at our college on 29-07-2015 to bring awareness about ragging and its consequences among students.

Hence, I request you to attend the meeting as the Chief-guest and motivate students to create a friendly environment at our college. We will be privileged with your presence.

Thanking you sir,

Yours faithfully,


Principal

PRINCIPAL
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Qutbullapur
Secunderabad-500 014, A.P.



ST. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad-500014

NO: SMEC/ARC/2015-16/04

Date: 27-07-2015

CIRCULAR

The Sub-Inspector of Kompally Police Station has responded to our invitation and expressed his acceptance through a phone call to attend as the chief guest for the Anti-Ragging awareness program that is going to be conducted on 29-07-2015.

*Confirmed
V. V. V.*

[Signature]
Principal
PRINCIPAL
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Qutbullapur Mandal,
Secunderabad-500 014, A.P.



ST. MARTIN'S ENGINEERING COLLEGE

Dhullapally, Secunderabad -500014

Date: 27/07/2015

BUDGET PROPOSAL

To
The Principal,
St. Martin's Engineering College,
Dhulapally, Secunderabad- 500014.

Sub: Budget Proposal - Anti-Ragging awareness program on 29-07-2015.

Respected Sir,

As we know that Anti-Ragging awareness program is scheduled on 29-07-2015,
Budget proposal for this program is estimated as under:

S. No	Description	Amount in Rs.
1	Badges	500
2	Flowers/Garland	500
3	Banners	1000
4	Snacks/Tea	3000
Total		5000/-

I request you to kindly sanction the amount at your earliest.

Yours faithfully,

Permitted
dal
27/7/15
PRINCIPAL
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Qutbullapur Mandal,
Secunderabad-500 014, A.P.

V. Kesava Reddy
27/7/15
Dr.V.Kesava Reddy (Convener)
Anti-Ragging Committee



ST. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad-500014

NO: SMEC/ARC/2015-16/05

Date: 28.07.2015

CIRCULAR

This is to inform all the II B .Tech students to attend to the Anti-Ragging awareness program to be held on 29 -07-2015 at Rabindranath Tagore auditorium. Kindly assemble at the auditorium by 10 :30 A.M.


Principal
PRINCIPAL
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Qutbullapur Mandal,
Secunderabad-500 014, A.P.



ST. MARTIN'S ENGINEERING COLLEGE

Dhullapally, Secunderabad -500014

POST EVENT REPORT

(should be submitted within two days)

Date: 30-07-2015

1. Name of the event : Anti-Ragging awareness program
2. Event Date: 29-07-2015
3. Brief description about the event:

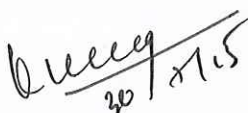
The Anti Ragging meeting was conducted on 29-07-2015 at Rabindranath Tagore Auditorium in our college. It was presided by the Principal, in his speech the moral and ethical values' importance was highlighted.

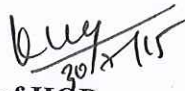
The Chief Guest for program, Sub-Inspector of Kompally Police Station motivated senior students to respect each other and never hurt anybody.

The program was attended by the Principal, the Chairman, the Executive Director, senior students, anti-ragging committee members and all the staff. Snacks were offered to all the staff and students at the end of program.

Report prepared by:

Any remark / suggestion:


Sign of Organizing Faculty


Sign of HOD


Approved by Principal
PRINCIPAL
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Qutbullapur Mandal,
Secunderabad-500 014, A.P.



ST. MARTIN'S ENGINEERING COLLEGE

Dhullapally, Secunderabad -500014

Date: 31/07/2015

EXPENDITURE REPORT

To
The Principal,
St. Martin's Engineering College,
Dhulapally-Secunderabad- 500014.

Sub: Expenditure report - Anti-Ragging awareness program on 29-07-2015.

Respected Sir,

Expenditure Report for this program is as under:

S. No	Description	Amount in Rs.
1	Badges	500
2	Flowers/Garland	500
3	Banners	800
4	Snacks/Tea	2900
Total		4700/-

*MC - Dept
1 sep
31/7/15*

PRINCIPAL
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Qutbullapur Mandal,
Secunderabad-500 014, A.P.
Yours faithfully,

Dr. V. Kesava Reddy
31/7/15

Dr. V. Kesava Reddy (Convener)
Anti-Ragging Committee