



ST. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad - 500014

NO: SMEC/ARC/2013-14/03

Date: 18-07-2013

To
The Sub-Inspector of Police,
Police Station,
Kompally.

Sub: Invitation to attend the Anti-Ragging Awareness Program-reg.

Sir,

I, the principal of the St. Martin's Engineering College, feel happy to inform you that we are going to conduct an Anti-Ragging Awareness Program at our college on 23-07-2013 to bring awareness about ragging and its consequences among students.

Hence, I request you to attend the meeting as the Chief-guest and motivate students to create a friendly environment at our college. We will be privileged with your presence.

Thanking you sir,

Yours faithfully,

Principal

PRINCIPAL
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Qutbullapur, Secunderabad
Secunderabad-500 014, A.P.



ST. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad-500014

NO: SMEC/ARC/2013-14/04

Date: 18-07-2013

CIRCULAR

The Sub-Inspector of Kompally Police Station has responded to our invitation and expressed his acceptance through a phone call to attend as the chief guest for the Anti-Ragging awareness program that is going to be conducted on 23-07-2013.

Confirmed
K. V. V. V.
18/7/13

Principal
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Outbullapur Mandal,
Secunderabad-500 014, A.P.



ST. MARTIN'S ENGINEERING COLLEGE

Dhullapally, Secunderabad -500014

18/07/2013

BUDGET PROPOSAL

To
The Principal,
St. Martin's Engineering College,
Dhulapally-Secunderabad- 500014.

Sub: Budget Proposal - Anti-Ragging awareness program on 23-07-2013

Respected Sir,

As we know that Anti-Ragging awareness program is sheduled on 23-07-2013,
Budget proposal for this program is estimated as under:

S. No	Description	Amount in Rs.
1	Badges	1000
2	Flowers/Garland	1000
3	Banners	1500
4	Snacks/Tea	4000
Total		7500/-

I request you to kindly sanction the amount at your earliest.

PRINCIPAL
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Outbullapur Mandal,
Secunderabad-500 014, A.P.

Yours faithfully,

[Signature]
18/7/13

Dr.V.Kesava Reddy (Convener)

Anti-Ragging Committee



ST. MARTIN'S ENGINEERING COLLEGE

Dhulapally, Secunderabad-500014

NO: SMEC/ARC/2013-14/05

Date: 22.07.2013

CIRCULAR

This is to inform all the II B .Tech students to attend to the Anti-Ragging awareness program to be held on 23-07-2013 at Rabindranath Tagore auditorium. Kindly assemble at the auditorium by 02:30 P.M.


PRINCIPAL
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Qutbullapur Mandal,
Secunderabad-500 014, A.P.



ST. MARTIN'S ENGINEERING COLLEGE

Dhullapally, Secunderabad -500014

POST EVENT REPORT

(should be submitted within two days)

Date: 25-07-2013

1. Name of the event : Anti-Ragging awareness program
2. Event Date: 23-07-2013
3. Brief description about the event:

The Anti Ragging meeting was conducted on 08-07-2014 at Rabindranath Tagore Auditorium in our college. It was presided by the Principal, in whose introductory speech the importance of awareness about human psychology and attitude towards co-human beings were highlighted.

The Chief Guest for program, Sub-Inspector of Kompally Police Station motivated senior students to interact among them in such way how we behave with our family members. He also highlighted the students responsibilities for making our nation a great and developed.

The program was attended by the Principal, the Chairman, the Executive Director, senior and junior students, anti-ragging committee members and all the staff. Snacks were offered to all the staff and students at the end of program.

Report prepared by:

Any remark / suggestion:

Sign of Organizing Faculty
Principal

Sign of HOD

Approved by
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Qutbullapur Mandal,
Secunderabad-500 014, A.P.



ST. MARTIN'S ENGINEERING COLLEGE

Dhullapally, Secunderabad -500014

25/07/2013

EXPENDITURE REPORT

To
The Principal,
St. Martin's Engineering College,
Dhulapally-Secunderabad- 500014.

Sub: Expenditure report - Anti-Ragging awareness program on 23-07-2013

Respected Sir,

Expenditure Report for this program is as under:

S. No	Description	Amount in Rs.
1	Badges	800
2	Flowers/Garland	800
3	Banners	1000
4	Snacks/Tea	3000
Total		5600/-

Yours faithfully,

Atc Department
Principal
ST. MARTIN'S ENGINEERING COLLEGE
Dhulapally, Secunderabad-500 014, A.P.
25/7/13
Dr.V.Kesava Reddy (Convener)

Anti-Ragging Committee